

**AGENDA  
MUNICIPAL COUNCIL  
COMBINED MEETING  
MONDAY, JANUARY 11, 2021  
6:00 p.m.**

1. Call to Order and Pledge of Allegiance.
2. Roll Call.
3. Adequate Notice of this meeting as required by the Open Public Meetings Act of 1975, has been provided by an Annual Notice sent to The Home News Tribune, The Star Ledger, the Sentinel and Desai Talk on December 11, 2020 and posted in the Main Lobby of the Municipal Complex on the same date.
4. **ADMINISTRATIVE AGENDA:  
FROM MAYOR THOMAS LANKEY:**
  - a. Re-appointments to the Fair Rental Housing Board
  - b. Re-appointments to Library Board
  - c. Re-appointments to the Planning Board
  - d. Appointments to the Planning Board
  - e. Appointment to Library Board
5. **REPORTS FROM ALL COUNCIL COMMITTEES:**
6. **POINTS OF LIGHT**
7. **FROM THE BUSINESS ADMINISTRATOR:**
  - a. Resolution appointing the Township of Edison Public Agency Compliance Officer (Resolution R.019-012021)
  - b. Resolution to affirm the Township of Edison's Civil Rights Policy with respect to all Officials, Appointees, Employees, Prospective employees, Volunteers, Independent Contractors and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers. (Resolution R.020-012021)
  - c. Resolution Authorizing the Award of A Non-Fair And Open Contract To Trinitas Regional Medical Center C.A.R.E./E.A.P For A Comprehensive Assistance And Referral For Employees And Employee Assistance Program. (not to exceed \$19,000.00) (Resolution R.021-012021)
  - d. Resolution authorizing the Award of a Non-Fair and Open Contract to Acrisure, LLC, dba Financial Insurance Consultants for the Professional Risk management Consulting Services for the year 2021 (not to exceed \$246,700.00) (Resolution R.022-012021)
  - e. Resolution awarding Contract/Purchase Order to Edmunds & Associates Inc, for renewal of Software Maintenance for Edmunds System for 2021(\$ 57,372.00) (Resolution R.023-012021)

- f. Resolution authorizing a Professional Services Contract to Excel Environmental Resources, Inc. for Environmental Consulting Services for 2021 (not to exceed \$89,726.54) (Resolution R.024-012021)
8. **FROM THE DEPARTMENT OF FINANCE:**
- a. Report of Disbursements through December 31, 2020 (Resolution R.010-012021)
  - b. Resolution authorizing refund in the amount of \$511,072.66 for redemption of tax sale certificates (Resolution R.011-012021)
  - c. Resolution authorizing refund of tax overpayments, totaling \$12,247.21 (Resolution 012-012021)
  - d. Resolution authorizing refund of Sewer overpayments, totaling \$157.08 (Resolution R.013-012021)
  - e. Resolution authorizing Processing or cancelation of Small Balances for 2021 (Resolution R.014-012021)
  - f. Resolution setting rate of interest Grace Period and Year End Penalty for 2021 (Resolution R.015-012021)
  - g. Resolution authorizing Accelerated Tax Sale and Fees for 2021(R.016-012021)
  - h. Resolution authorizing the award of a Non-Fair and Open Contract to Coventus Labor Consulting, LLC for Human resources/labor relations Management Services for 2021 (\$68,750.00)(Resolution R.017-012021)
  - h. Resolution awarding contract to NW Financial Group, LLC to serve as Municipal Financial Advisor for the Township (\$97,500.00) (Resolution R.018-012021)
9. **FROM THE DEPARTMENT OF HEALTH:**
- a. Resolution authorizing entering of a Shared Services Agreement with the Township of Piscataway to provide Animal Control Services effective January 1, 2021 for a term of three (3) years (Resolution R.025-012021)
  - b. Resolution accepting a grant in the amount of \$91,859.00 from New Jersey State Department of Community Affairs Municipal Lead Abatement Pilot Program (Resolution R.026-012021)
10. **FROM THE DEPARTMENT OF LAW:**
- a. Ordinance Authorizing the Acquisition of Easements for the drainage project affecting properties on Calvert Avenue & Abbott Court and Wayne & Huntington Road Identified on the Tax Maps of the Township of Edison as Block 557.BB, Lot 7.N3; Block 557.BB, Lot 7.N5; Block 557.BB, Lot 8.V; Block557.BB, Lot 7.M; Block 557.T, Lot 36; Block 557.T, Lot 35; Block 557.T, Lot 5; Block 557.T, Lot 6 by Exercise of the Power of Eminent Domain (O.2092-2021)
11. **FROM THE DEPARTMENT OF PLANNING AND ENGINEERING:**
- a. Awarding of Contract for Public Bid No 20-12-02 Emergency Quiet Zone Railroad Vehicle Detection System Maintenance and Repairs (not to exceed \$100,000.00) (Resolution R.027-012021)
  - b. Resolution releasing the unused portion of Engineering Inspection fees. (Resolution R.028-012021)

- c. Resolution provides for refund of Construction Permit Fee (Resolution R.028-012021 & R.029-012021)

12. **FROM THE DEPARTMENT OF PUBLIC WORKS:**

- a. Resolution authorizing the Township of Edison to purchase Rock Salt from Morton Salt Inc. through the Middlesex County Cooperative Pricing System (Resolution R.031-012021)

13. **FROM THE DEPARTMENT OF RECREATION:**

- a. Resolution authorizing a reimbursement for the Community Center Adult Membership (ResolutuionR.032-012021)

14. **FROM THE COUNCIL MEMBER TO THE PLANNING BOARD:**

15. **DISCUSSION ITEMS:**

**Council President Diehl:**

- a. None

**Councilmember Brescher**

- a. None

**Councilmember Coyle**

- a. None

**Councilmember Gomez**

- a. None

**Councilmember Joshi**

- a. None

**Councilmember Patil**

- a. None

**Councilmember Ship-Freeman**

- a. None

16. **CLOSED SESSION:**

- a. Regarding Yannuzzi extension.

17. **COUNCIL PRESIDENT'S REMARKS**

18. **ADMINISTRATIVE AGENDA:  
FROM MAYOR THOMAS LANKEY:**
- a. Re-appointment of Nazlee Sanchez to the Fair Rental Housing Board for a Three year term ending December 31, 2023.
  - b. Re-appointment of Patricia Johnson as 1<sup>st</sup> Alternate to the Fair Rental Housing for a two year term ending December 31, 2022.
  - c. Re-appointment of Donna Marie Hunt-Dutka as 2<sup>nd</sup> Alternate to the Fair Rental Housing for a two year term ending December 31, 2022.
  - d. Re-appointment of Fiona D. Meade to Library Board of Trustees term ending December 31, 2025.
  - e. Re-appointment of Maureen Ruane, Mayor Representative to the Library Board, term ending December 31, 2021.
  - f. Re-appointment of Sherri Orenberg-Ruggieri, as a Class I Member to the Planning Board term expires December 31, 2021.
  - g. Re-appointment of Mark Daniele as Class IV Member to the Planning Board term expires December 31, 2024.
  - h. Appointment of Keith Hahn as 1<sup>st</sup> Alternate Member to the Planning Board term expires December 31, 2022.
  - i. Appointment of Lav Patel as 2<sup>nd</sup> Alternate Member to the Planning Board term expires December 31, 2021.
  - j. Appointment of Yash Pandya to Library Board of Trustees term ending December 31, 2025.
  - k. Re-appointment of Jay Elliot to the Fair Rental Housing Board for a three year term ending December 31, 2023
19. **NEW BUSINESS:  
PROPOSED ORDINANCES PUBLIC HEARING SET DOWN FOR MONDAY,  
JANUARY 25, 2021.**
- O. 2092-2021 Ordinance Authorizing the Acquisition of Easements for the drainage project affecting properties on Calvert Avenue & Abbott Court and Wayne & Huntington Road Identified on the Tax Maps of the Township of Edison as Block 557.BB, Lot 7.N3; Block 557.BB, Lot 7.N5; Block 557.BB, Lot 8.V; Block 557.BB, Lot 7.M; Block 557.T, Lot 36; Block 557.T, Lot 35; Block 557.T, Lot 5; Block 557.T, Lot 6 by Exercise of the Power of Eminent Domain**
20. **PUBLIC COMMENT ON THE RESOLUTIONS**
21. **PROPOSED RESOLUTIONS**
- Copies of these Resolutions are available for review only and are posted in the Council Chambers. Anyone desiring a copy may contact the Township Clerk after the meeting.

**Consent Agenda**

R.010-012021 Report of Disbursements through December 31, 2020

- R.011-012021 Resolution authorizing refund in the amount of \$511,072.66 for redemption of tax sale certificates
- R.012-012021 Resolution authorizing refund of tax overpayments, totaling \$12,247.21.
- R.013-012021 Resolution authorizing refund of Sewer overpayments, totaling \$157.08.
- R.014-012021 Resolution authorizing Processing or cancelation of Small Balances for 2021.
- R.015-012021 Resolution setting rate of interest Grace Period and Year End Penalty for 2021.
- R.016-012021 **Resolution establishing Tax Sale date and Charges**
- R.017-012021 Resolution authorizing the award of a Non-Fair and Open Contract to Coventus Labor Consulting, LLC for Human resources/labor relations Management Services for 2021 in an amount not to exceed \$68,750.00.
- R.018-012021 Resolution awarding contract to NW Financial Group, LLC to serve as Municipal Financial Advisor for the Township in an amount not to exceed \$97,500.00.
- R.019-012021 Resolution appointing the Township of Edison Public Agency Compliance Officer.
- R.020-012021 Resolution to affirm the Township of Edison's Civil Rights Policy with respect to all Officials, Appointees, Employees, Prospective employees, Volunteers, Independent Contractors and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers.
- R.021-012021 Resolution Authorizing the Award of A Non-Fair And Open Contract To Trinitas Regional Medical Center C.A.R.E./E.A.P For A Comprehensive Assistance And Referral For Employees And Employee Assistance Program in an amount not to exceed \$19,000.00.
- R.022-012021 Resolution authorizing the Award of a Non-Fair and Open Contract to Acrisure, LLC, dba Financial Insurance Consultants for the Professional Risk management Consulting Services for the year 2021 in an amount not to exceed \$246,700.00.
- R.023-012021 Resolution awarding Contract/Purchase Order to Edmunds & Associates, Inc. for renewal of Software Maintenance for Edmunds System for 2021 in the amount of \$57,372.00.
- R.024-012021 Resolution authorizing a Professional Services Contract to Excel Environmental Resources, Inc. for Environmental Consulting Services for 2021 in an amount not to exceed \$89,726.54.
- R.025-012021 Resolution authorizing entering of a Shared Services Agreement with the Township of Piscataway to provide Animal Control Services effective January 1, 2021 for a term of three (3) years.
- R.026-012021 Resolution accepting a grant in the amount of \$91,859.00 from New Jersey State Department of Community Affairs Municipal Lead Abatement Pilot Program.
- R.027-012021 Awarding of Contract for Public Bid No 20-12-02 Emergency Quiet Zone Railroad Vehicle Detection System Maintenance and Repairs to Jen Electric Inc., in an amount not to exceed \$100,000.00.

R.028-012021 Resolution releasing the unused portion of Engineering Inspection fees for Application P1-2017, Blk. 390DD, Lot 8.1 and 8.2, aka 225 Raritan Center Parkway, Federal Business Centers.

R.029-012021 Resolution provides for refund of Construction Permit Fee for 5 Mayling Court in the amount of \$225.00

R.030-012021 Resolution provides for refund of Construction Permit Fee for 120 Clive Street in the amount of 222.40.

R.031-012021 Resolution authoring the Township of Edison to purchase Rock Salt from Morton Salt Inc. through the Middlesex County Cooperative Pricing System.

R.032-012021 Resolution authorizing a reimbursement for the Community Center Adult Membership to Susan Hammer in the amount of \$30.00.

22. **ORAL PETITIONS AND REMARKS**

23. **ADJOURNMENT**

## **ORDINANCE O.2092-2021**

**EXPLANATION: An Ordinance Authorizing the Acquisition of Easements for the drainage project affecting properties on Calvert Avenue & Abbott Court and Wayne & Huntington Road Identified on the Tax Maps of the Township of Edison as Block 557.BB, Lot 7.N3; Block 557.BB, Lot 7.N5; Block 557.BB, Lot 8.V; Block 557.BB, Lot 7.M; Block 557.T, Lot 36; Block 557.T, Lot 35; Block 557.T, Lot 5; Block 557.T, Lot 6 by Exercise of the Power of Eminent Domain**

**WHEREAS**, pursuant to *N.J.S.A. 40A:12-5(a)(1)* the Township of Edison (the “Township”) is authorized to acquire any real property, capital improvement, or personal property by purchase, gift, devise, lease, exchange, condemnation, or installment purchase agreement; and

**WHEREAS**, in order to facilitate and undertake the drainage project that is planned for the area of Calvert Avenue & Abbott Court, and Wayne & Huntington Road (the “Drainage Project”), the Township must acquire permanent and temporary construction easements on and/or along certain properties located in the Township which are identified on the tax maps as Block 557.BB, Lot 7.N3; Block 557.BB, Lot 7.N5; Block 557.BB, Lot 8.V; Block 557.BB, Lot 7.M; Block 557.T, Lot 36; Block 557.T, Lot 35; Block 557.T, Lot 5; Block 557.T, Lot 6 (collectively, the “Properties”); and

**NOW, THEREFORE, BE IT ORDAINED** by the Municipal Council of the Township of Edison as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Township is hereby authorized to exercise its power of eminent domain pursuant to *N.J.S.A. 40A:12-5(a)(1)* to acquire the Properties, as listed on Exhibit A (attached hereto), in accordance with the provisions of the Eminent Domain Act of 1971, *N.J.S.A. 20:3-1 et seq.*

Section 3. The Mayor, Business Administrator and Township Attorney are hereby authorized and directed to take, or cause to be taken, any and all actions that are necessary to acquire easements on or along the Properties by negotiated purchases or condemnation proceedings, including but not limited to obtaining any studies, surveys, tests, soundings, borings, appraisals and title searches, as necessary to determine the value, boundary, ownership and other property interests or environmental condition of the Properties, and to take any action required to obtain fee simple title or a lesser interest of the Properties, as deemed necessary.

Section 4. Any and all prior actions taken by the Township, its officials, employees and agents in furtherance of the acquisition of the Properties are hereby ratified.

Section 5. If any part(s) of this ordinance shall be deemed invalid, such part(s) shall be severed and the invalidity thereof shall not affect the remaining parts of this ordinance.

Section 6. This ordinance shall take effect in accordance with applicable law.



**RESOLUTION R.010-012021**

APPROVAL OF DISBURSEMENT OF FUNDS BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
EDISON FOR THE PERIOD ENDING DECEMBER 31, 2020

**WHEREAS**, the Director of Finance of the Township of Edison has transmitted to the Township  
Council a Report of Disbursements made through, December 31, 2020.

| <b>FUND</b>                   | <b>AMOUNT</b>          |
|-------------------------------|------------------------|
| Current                       | \$31,908,118.03        |
| Affordable Housing            | 0.00                   |
| Capital                       | 3,000.00               |
| Cash Performance              | 0.00                   |
| CDBG                          | 0.00                   |
| Developers Escrow             | 29,493.75              |
| Dog (Animal Control)          | 12,358.04              |
| Federal Forfeited             | 0.00                   |
| Grant Funds                   | 0.00                   |
| Law Enforcement               | 0.00                   |
| Open Space                    | 490,623.65             |
| Park Improvements             | 0.00                   |
| Payroll Deduction             | 990,284.53             |
| Sanitation Fund               | 102,929.20             |
| Self Insurance                | 0.00                   |
| Sewer Utility                 | 4,398,358.19           |
| Tax Sale Redemption           | 160,662.97             |
| Tree Fund                     | 0.00                   |
| Tree Planting                 | 0.00                   |
| Trust                         | 868,229.85             |
| Edison Water Utility          | 2,257,297.97           |
| Edison Landfill Closure Trust | 0.00                   |
| <b>TOTAL</b>                  | <b>\$41,221,356.18</b> |

/s/ Nicholas C. Fargo  
Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the  
above-referenced disbursements report is hereby approved.

**RESOLUTION R. 011-012021**

**Authorizing refund for redemption of tax sale certificates**

**WHEREAS**, the Tax Collector of the Township of Edison, Lina Vallejo, reports and advises that at various sales of land for delinquent taxes held by the Edison Township Collector of Taxes, Middlesex County, New Jersey, the attached listing of tax sale certificates were sold; and

**WHEREAS**, the Tax Collector further reports that the said tax sale certificates have been redeemed thereof, and further advises that the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption.

**NOW THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison, that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing, totaling **\$511,072.66**.

**RESOLUTION R. 012-012021**

**Authorizing refund for tax overpayments**

**WHEREAS,** the Tax Collector of the Township of Edison, Lina Vallejo, reports and advises that on various properties located within the Township of Edison, overpayments of real estate taxes have been made due to erroneous or duplicate payments, and

**WHEREAS,** applications have been made to the Tax Collector for refunds of the said overpayments, and the Tax Collector advises that the requesters are entitled to refunds as provided the attached listing; and

**NOW THEREFORE, BE IT RESOLVED,** by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED,** by the Municipal Council of the Township of Edison that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing totaling **\$12,247.21.**

**RESOLUTION R. 013-012021**

**Authorizing refund for Sewer overpayments**

**WHEREAS**, the Tax Collector of the Township of Edison, Lina Vallejo, reports and advises that on various properties located within the Township of Edison, overpayments of sewer that have been made due to erroneous or duplicate payments, and

**WHEREAS**, applications have been made to the Tax Collector for refunds of the said overpayments, and the Tax Collector advises that the requesters are entitled to refunds as provided the attached listing; and

**NOW THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing totaling **\$157.08**.

**RESOLUTION R.014-012021**

**Authorizing Processing or Cancellation of Small Balances for 2021**

**WHEREAS**, the Municipal Tax Collector informs that from time to time there are credits or delinquencies in property tax, sewer or other municipal charges on certain property located within the Township of Edison, and

**WHEREAS**, N.J.S.A. 40A:5-17.1 authorizes a municipal governing body to adopt a resolution designating a municipal employee to, on its behalf, process or cancel property tax refunds under ten dollars and cancel any property tax delinquencies under ten dollars, and

**WHEREAS**, The enactment of P.L. 2013, c.54 has expanded the scope of statute N.J.S.A. 40A:5-17.1 to encompass any delinquent charges or fees imposed by the municipality, so long as the delinquency is less than \$10.00, and

**WHEREAS**, that the Municipal Tax Collector is qualified, and recommends, to process said cancellation in his continuing effort to maintain the highest level of fiscal responsibility and

**NOW, THEREFORE BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the Municipal Tax Collector is hereby authorized to, on its behalf, process or cancel refunds of property tax, sewer charges, water charges and other municipal charges under ten dollars (\$10.00) and cancel delinquencies of property tax, sewer charges, water charges and other municipal charges under ten dollars (\$10.00) during the calendar year of **2021** in accordance with N.J.S.A. 40A:5-17.1 as amended by P.L. 2013, c.54.

**RESOLUTION R.015-012021**

**Setting Rate of Interest, Grace Period, and Year End Penalty for 2021**

**WHEREAS**, pursuant to N.J.S.A. 54:4-66.1, taxes in municipalities operating under a calendar based fiscal year shall be payable for the first quarterly installment of the year on February 1, for the second quarterly installment on May 1, for the third quarterly installment on August 1, and for the fourth quarterly installment on November 1; and

**WHEREAS**, N.J.S.A. 54:4-67 provides that the governing body may fix the rate of interest to be charged for the non-payment of taxes, assessments &/or other municipal liens or charges; and

**WHEREAS**, N.J.S.A. 54:4-67(a), further provides that taxes shall not be subject to interest charges if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and

**WHEREAS**, N.J.S.A. 54:4-67 (c), provides that within the current fiscal year if any delinquency is in excess to \$10,000.00, a penalty not to exceed 6% may be charged; and

**WHEREAS**, Executive Order No. 190, signed by Governor Murphy on October 15, 2020, bars 1) shutting off water supply to residential accounts, or accounts primarily serving residential customers, due to nonpayment, unless the shut off is necessary to prevent or ameliorate a risk to public health or safety; and, 2) collecting fees and charges for late or otherwise untimely water payments or water supply service reconnections that have accrued, and will continue to accrue, during the Public Health Emergency declared in response to COVID-19; and

**NOW, THEREFORE BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that in accordance with N.J.S.A. 54:4-66 et seq, the rate of interest to be charged on delinquent taxes and all other municipal liens or charges for the first, second, third and fourth quarterly installments of year **2021** shall be eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment to the collector is received, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which same became payable; and

**BE IT FURTHER RESOLVED**, that the rate of interest on unpaid sewer utility for **2021** bills shall be eighteen percent (18%) per annum on any delinquency to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within twenty five (25) calendar days following the billing date or before the tenth calendar day following the date upon which same became payable, whichever is later; and

**BE IT FURTHER RESOLVED**, that the rate of interest on unpaid water utility for **2021** bills shall be eighteen percent (18%) per annum on any delinquency to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within twenty five (25) calendar days following the billing date or before the tenth calendar day following the date upon which same became payable, whichever is later, and further provided that the foregoing shall be subject to Executive Order No. 190 while the Public Health Emergency declared in response to COVID-19 persists, all as set forth in the Recitals above; and

**BE IT FURTHER RESOLVED**, that a penalty of six percent (6%) be charged on all delinquent municipal charges in excess of \$10,000.00 that are not paid prior to the end of **2021** calendar year.

**RESOLUTION R.016-012021**

**Authorizing Accelerated Tax Sale and Fees for 2021**

**WHEREAS**, it is projected that as of November 11, **2021**, over 25% of properties located within the Township of Edison will have unpaid municipal charges (i.e. real estate taxes, sewer utility charges, water utility charges and/or any other charges legally imposed by municipality); and

**WHEREAS**, N.J.S.A. 54:5-19 requires that any unpaid taxes and/or other municipal charges that remain in arrears on the eleventh day of the eleventh month be sold at a tax sale; and

**WHEREAS**, Chapter 99, Public Laws allows accelerated tax lien sale as of the eleventh day of the eleventh month of the fiscal year upon passage of a resolution of the governing body; and

**WHEREAS**, the annual accelerated tax sale for the Township of Edison is scheduled to be held on or about **December 20<sup>th</sup>, 2021**; and

**WHEREAS**, the tax sale process is lengthy and costly and places a large financial burden on the general tax base; and

**WHEREAS**, it is the desire of the Township of Edison to hold taxpayers who cause the tax sale procedure to be held accountable for the fees associated with said sale; and

**WHEREAS**, N.J.S.A. 54:5-26 provides for direct mailing of the tax sale notices in-lieu of up to two (2) legal advertisements, the costs of which shall be added to the cost of the sale, not to exceed \$25.00 for each set of notices; and

**WHEREAS**, it is the recommendation of the Municipal Tax Collector that an appropriate direct mail cost for the **2021** tax sale would be Twenty-Five (\$25.00); and

**WHEREAS**, N.J.S.A. 54:5-38 provides for fees in connection with holding a tax sale, of two (2%) percent of the total of municipal charges, including all interest and penalties, to the date of sale. The two (2%) percent shall not be less than Fifteen (\$15.00) dollars nor more than One Hundred (\$100.00) dollars for each parcel sold; and

**WHEREAS**, N.J.S.A. 54:5-29 provides for payment prior to the tax sale to include all interest, costs and penalties; and

**WHEREAS**, notwithstanding the foregoing, pursuant to the authority conferred under *N.J.S.A. 54:5-20.1* and *N.J.S.A. 54:4-99*, the Township desires to exclude, from the aforementioned tax sale, any lien where the tax on real property, or other municipal fee or charge levied against any such real property, together with the interest, penalties and charges pertaining thereto, would amount to less than \$100; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Edison in the County of Middlesex, the Tax Collector is hereby authorized to conduct an accelerated tax lien sale for Calendar Year **2021** delinquencies; and

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison, that in accordance with N.J.S.A. 54:5-26, the Tax Collector's office is hereby authorized to send two (2) direct mailings, in lieu of 2 advertisements, and collect a mailing fee of Twenty Five dollars (\$25.00) for each notice mailed; and

**BE IT FURTHER RESOLVED**, that costs of preparation, administration and advertisement, prior to the sale are hereby determined to be two (2%) percent of the total municipal charges, including all penalties and interest, but not less than Fifteen (\$15.00) dollars and not more than One Hundred (\$100.00) for each parcel; and

**BE IT FURTHER RESOLVED**, that, notwithstanding the foregoing, pursuant to the authority conferred under *N.J.S.A. 54:5-20.1* and *N.J.S.A. 54:4-99*, the Township hereby excludes, from the aforementioned tax sale, any lien where the tax on real property, or other municipal fee or charge levied against any such real property, together with the interest, penalties and charges pertaining thereto, would amount to less than \$100.



**RESOLUTION R.017-012021**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO CONVENTUS LABOR CONSULTING, LLC FOR HUMAN RESOURCE/LABOR RELATIONS MANAGEMENT SERVICES FOR 2021**

**WHEREAS**, there exists a need for consultant services for Human Resource/Labor Relations Management Services for February 1 – December 31, 2021; and

**WHEREAS**, Conventus Labor Consulting, LLC (“Company”) is skilled at and experienced in performing reviews of companies in order to help organization and analysis of existing labor issues, while implementing technologies and strategies to enhance the Township’s best practices in order to enable the Office of Human Resources to meet the needs of the Township; and

**WHEREAS**, Conventus Labor Consulting, LLC, 773 Clark Street, Westfield, NJ 07090 has submitted a proposal to provide said services at a rate of \$6,250.00 per month, not to exceed \$68,750.00; and

**WHEREAS**, the Township is authorized pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (“Local Contracts Law”) to contract for “professional services” as it may require; and

**WHEREAS**, the Local Contracts Law, more specifically *N.J.S.A. 40A:11-5*, allows for the awarding of a contract for “professional services” without public advertising for bids; and

**WHEREAS**, prior to the execution of the Services Contract, the Company will have completed and submitted a Business Entity Disclosure Certification to the Township, which certifies that no individual with a ten percent (10%) interest or larger in the Company has made any reportable contributions to a political or candidate committee in the Municipal Council in the previous year, and that the Services Contract will prohibit an individual with a ten percent (10%) interest or larger in the Company from making any reportable contributions through the term of the Services Contract, pursuant to *N.J.S.A. 19:44A-20.4, et seq.*; and

**WHEREAS**, the Services Contract shall not be awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4, et seq.*; and

**WHEREAS**, the Local Contracts Law requires that contracts awarded without competitive bid be authorized by resolution of the municipal governing body and that notice of the award of such contract be publicly advertised.

**NOW, THEREFORE, IT IS RESOLVED** by the Municipal Council of the Township of Edison, County of Middlesex, State of New Jersey, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract and any other necessary documents with Conventus Labor Consulting, LLC, 773 Clark Street, Westfield, NJ 07090 for the period February 1 – December 31, 2021 in the amount not to exceed \$68,750.00 for Human Resource/Labor Relations Management Services as described herein.
2. This contract is awarded pursuant to *N.J.S.A. 19:44A-20.5 et. seq.*
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
4. The Township Clerk shall advertise notice of this action in a legal newspaper pursuant to *N.J.S.A. 40A:11-1, et seq.* and in compliance with the Local Public Contracts Law guidelines.

**RESOLUTION R.018-012021**

**RESOLUTION AWARDING CONTRACT TO NW FINANCIAL GROUP, LLC TO SERVE AS  
MUNICIPAL FINANCIAL ADVISOR FOR THE TOWNSHIP OF EDISON**

**WHEREAS**, the Township of Edison advertised on the Township website for Request for Proposals on October 28, 2020 for RFP 20-08 Municipal Financial Advisor for a bid opening date of November 13, 2020 and four (4) proposals were received; and

**WHEREAS**, after review and evaluation of said proposals, it has been recommended by the Evaluation Committee that the contract be awarded to NW FINANCIAL GROUP, LLC, 2 Hudson Place, 3<sup>rd</sup> Floor, Hoboken, NJ 07030; and

**WHEREAS**, the maximum amount of this contract shall not exceed \$97,500.00, and cannot be encumbered at this time; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

**WHEREAS**, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. All bids have been reviewed, and the bid submitted by NW FINANCIAL GROUP, LLC, 2 Hudson Place, 3<sup>rd</sup> Floor, Hoboken, NJ 07030, for Municipal Financial Advisor, has been determined to be in the best interest of the Township.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$97,500.00, and any other necessary documents, with NW FINANCIAL GROUP, LLC, as described herein.

**RESOLUTION R.019-012021**

**EXPLANATION:** A Resolution appointing the Township of Edison Public Agency Compliance Officer.

**WHEREAS**, pursuant to the Equal Employment Opportunity and Affirmative Action Rules, *N.J.A.C. 17:27, et seq.* and the Equal Employment Opportunity Monitoring Program (collectively, the “EEO Monitoring Program”) as implemented and monitored by the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, the Township of Edison (“Township”) is required by law to designate a Public Agency Compliance Officer (“P.A.C.O.”); and

**WHEREAS**, the P.A.C.O. will be the point of contact for all matters concerning implementation and administration of the legal requirements of the EEO Monitoring Program; and

**WHEREAS**, the P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment regarding both the Township and its service providers; and

**WHEREAS**, in order to fully comply with EEO Monitoring Program, the municipal council of the Township (the “Municipal Council”) hereby desires to appoint Maureen Ruane, Township Business Administrator as the Township P.A.C.O. through the 2021 year.

**NOW THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Municipal Council hereby appoints Maureen Ruane, Township Administrator, as the Township P.A.C.O. through the 2021 year.
3. This Resolution shall take effect immediately.

**RESOLUTION R.020-012021**

**A RESOLUTION TO AFFIRM THE TOWNSHIP OF EDISON'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Township of Edison to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Township of Edison has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Municipal Council of the Township of Edison that:

**Section 1:** No official, employee, appointee or volunteer of the Township of Edison by whatever title known, or any entity that is in any way a part of the Township of Edison shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Edison's business or using the facilities or property of the Township of Edison.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Edison to provide services that otherwise could be performed by the Township.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Business Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Business Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Business Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Business Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

**RESOLUTION R.021-012021**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO  
TRINITAS PHYSICIANS PRACTICE C.A.R.E./E.A.P FOR A COMPREHENSIVE ASSISTANCE AND  
REFERRAL FOR EMPLOYEES AND EMPLOYEE ASSISTANCE PROGRAM**

**WHEREAS**, the Township of Edison has a need for professional services for a Comprehensive Assistance and Referral Employee Assistance Program for employees of the Township for the period of January 1, 2021 thru December 31, 2021; and

**WHEREAS**, this contract shall be awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq.; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, Trinitas Physicians Practice C.A.R.E./E.A.P, 300 North Ave. East, Cranford, NJ 07016 has submitted a proposal to provide such services for an amount not to exceed \$19,000.00; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

**WHEREAS**, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

**WHEREAS**, Trinitas Physicians Practice C.A.R.E./E.A.P has completed and submitted a Business Entity Disclosure Certification, which certifies that no individual with a ten percent (10.0%) interest or larger in Trinitas Physicians Practice C.A.R.E./E.A.P has made any reportable contributions to a political or candidate committee of the Municipal Council in the previous year, and that the Services Contract will prohibit an individual with a ten percent (10.0%) interest or larger in Trinitas Physicians Practice C.A.R.E./E.A.P from making any reportable contributions through the term of the Services Contract, pursuant to *N.J.S.A. 19:44A-20.5, et seq.*; and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract and any other necessary documents with Trinitas Physicians Practice C.A.R.E./E.A.P, 300 North Ave. East, Cranford, NJ 07016 in the amount not to exceed \$19,000.00 for a Comprehensive Assistance and Referral Employee Assistance Program as described herein.
2. This contract is awarded pursuant to N.J.S.A. 19:44A-20.5 et. seq.
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
4. The Township Clerk shall advertise notice of this action in a legal newspaper pursuant to N.J.S.A. 40A:11-1, et seq. and in compliance with the Local Public Contracts Law guidelines.

**RESOLUTION R.022-012021**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO  
ACRISURE LLC, d/b/a FINANCIAL INSURANCE CONSULTANTS FOR PROFESSIONAL RISK  
MANAGEMENT CONSULTING SERVICES FOR THE YEAR 2021**

**WHEREAS**, the Township of Edison has a need to renew the professional risk management consulting services as required in the bylaws of the Central Jersey Joint Insurance Fund for January 1, 2021 –December 31, 2021, and pursuant to N.J.S.A. 40A:10-36; and

**WHEREAS**, this shall be awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. Seq.; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition could exceed \$17,500.00; and

**WHEREAS**, ACRISURE LLC, d/b/a FINANCIAL INSURANCE CONSULTANTS 1460 US Route 9 North, Woodbridge, NJ 07095, has submitted a proposal to provide such services for an amount not to exceed six percent (6.00%) of Edison Township's annual assessment as promulgated by the Fund not to exceed \$246,700.00; and

**WHEREAS**, ACRISURE LLC, d/b/a FINANCIAL INSURANCE CONSULTANTS, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Edison in the previous one year, and that the contract will prohibit ACRISURE LLC, d/b/a FINANCIAL INSURANCE CONSULTANTS from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$246,700.00 and any other necessary documents with ACRISURE LLC, d/b/a FINANCIAL INSURANCE CONSULTANTS 1460 US Route 9 North, Woodbridge, NJ 07095 for professional risk management consulting services as described herein.
2. This contract is awarded pursuant to N.J.S.A. 19:44A-20.5 et. seq.
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
4. The Township Clerk shall advertise notice of this action in a legal newspaper pursuant to N.J.S.A. 40A:11-1, et seq. and in compliance with the Local Public Contracts Law guidelines.

**RESOLUTION R.023-012021**

**RESOLUTION AWARDING CONTRACT/PURCHASE ORDER TO EDMUNDS & ASSOCIATES, INC.  
FOR RENEWAL OF SOFTWARE MAINTENANCE FOR THE EDMUNDS SYSTEM FOR 2021**

**WHEREAS**, the Township of Edison needs to renew the software maintenance for the Edmunds System for the year 2021; and

**WHEREAS**, services such as support and/or maintenance of proprietary hardware and software may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5(dd); and

**WHEREAS**, EDMUNDS & ASSOCIATES, INC., 301A Tilton Road, Northfield, NJ 08225, has submitted a proposal to provide such services for the year 2021 at a total cost of \$57,372.00; and

**WHEREAS**, this shall be awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. Seq.; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, prior to entering into a contract EDMUNDS & ASSOCIATES, INC., will have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Edison in the previous one year, and that the contract will prohibit EDMUNDS & ASSOCIATES, INC. from making any reportable contributions through the term of the contract; and

**WHEREAS**, funds in the amount of \$57,372.00; have been certified to be available in the Data Processing-Computer Hardware and Software Account, Number 1-01-20-0140-000-059, subject to and contingent upon appropriation of sufficient funds in the 2021 temporary and/or permanent budget; and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order and any other necessary documents, in the amount of \$57,372.00, with EDMUNDS & ASSOCIATES, INC., 301A Tilton Road, Northfield, NJ 08225 as set forth above.
2. This contract is awarded without competitive bidding pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-5 (dd) and N.J.S.A. 19:44A-20.5 et. seq, INC. as described herein
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that funds in the amount of **\$57,372.00** are available for the above contract in Account No. **1-01-20-0140-000-059**, subject to and contingent upon appropriation of sufficient funds in the 2021 temporary and/or permanent budget.

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Nicholas C. Fargo  
Chief Financial Officer



**RESOLUTION R.024-012021**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO EXCEL ENVIRONMENTAL RESOURCES, INC. FOR ENVIRONMENTAL CONSULTING SERVICES FOR 2021**

**WHEREAS**, the Township of Edison (“Township”) has the need to renew their professional services contract with **EXCEL ENVIRONMENTAL RESOURCES, INC.**, 111 North Center Drive, North Brunswick, NJ 08902 to continue to act as an environmental consultant to the Township of Edison, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq and N.J.S.A. 19:44A-20.5, et seq for the year 2021.; and

**WHEREAS**, the Township of Edison, through Excel Environmental, applied for and received a grant from the Hazardous Discharge Site Remediation Fund (HDSRF) through the New Jersey Department of Environmental Protection and that balance is \$64,832.54; and

**WHEREAS**, the Township is in need of other Environmental Consulting Services which shall not exceed \$24,894.00; and

**WHEREAS**, the total compensation paid under this contract shall not exceed \$89,726.54 (\$64,832.54 for the Muller Machinery Company Hazardous Discharge Site Remediation Grant, and \$24,894.00 for any other Environmental Consulting Services); and

**WHEREAS**, prior to the execution of the Services Contract, **EXCEL ENVIRONMENTAL RESOURCES, INC.** will have completed and submitted a Business Entity Disclosure Certification to the Township, which certifies that no individual with a ten percent (10%) interest or larger in the Company has made any reportable contributions to a political or candidate committee in the Municipal Council in the previous year, and that the Services Contract will prohibit an individual with a ten percent (10%) interest or larger in the Company from making any reportable contributions through the term of the Services Contract, pursuant to *N.J.S.A. 19:44A-20.5, et seq.*; and

**WHEREAS**, the Services Contract shall not be awarded through a “fair and open process” pursuant to *N.J.S.A. 19:44A-20.4, et seq.*; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, the Township Council accepts Edison Township’s recommendations as described herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison, County of Middlesex, State of New Jersey, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract in an amount not to exceed \$89,726.54 and any other necessary documents with **EXCEL ENVIRONMENTAL RESOURCES, INC.**, 111 North Center Drive, North Brunswick, NJ 08902 for the period of January 1 – December 31, 2021 for Environmental Consulting Services as described herein.
2. The Services Contract is awarded without competitive bidding as a “professional service” under the provisions of the Local Contracts Law, more specifically *N.J.S.A. 40A:11-5*, because the services in question are of a specialized, technical and professional nature.
3. The Mayor of the Township may, upon ten (10) days written notice, and without cause, terminate the Services Contract.
4. In accordance with *N.J.S.A. 40A:11-5* of the Local Contracts Law, the Municipal Council hereby directs the Township Clerk to publish once in the official newspaper of the Township, a brief notice, stating the nature, duration, service and amount of the Services Contract authorized for execution herein, which

notice shall state that a copy of this Resolution and the Services Contract are on file and available for public inspection in the office of the Township Clerk.

5. The Services Contract has been awarded as a non-fair and open contract pursuant to *N.J.S.A. 19:44A-20.5* without competitive bidding.

**RESOLUTION R.025-012021**

**EXPLANATION: THIS RESOLUTION AUTHORIZING ENTERING OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF PISCATAWAY TO PROVIDE ANIMAL CONTROL SERVICES EFFECTIVE JANUARY 1, 2021 FOR A TERM OF THREE (3) YEARS**

**WHEREAS**, the Township of Piscataway is in need of a Animal Control Officer services for the calendar years 2021 and 2023; and

**WHEREAS**, the Township of Edison has the capacity to and seeks to provide animal control services, including the regulation, collection, and housing of stray animals, to the Township of Piscataway for the purpose of promoting efficiency in government and reducing respective expense for such services: and

**WHEREAS**, in the furtherance, the Parties desire to enter a Shared Services Agreement, pursuant to the Shared Services Act to establish the terms of the Township's provision of animal control services to be charged as a monthly amount of \$5,888.10 effective January 1, 2021 and continuing for a term of three (3) years; and

**WHEREAS**, the Agreement provides for and shall be subject to cancellation by either party upon thirty (3) days written notice, and

**WHEREAS**, the Municipal Council of the Township of Edison seeks to hereby authorize the Township's entering and execution of the Agreement.

**NOW, THEREFORE, IT IS RESOLVED** by the Municipal Council of the Township of Edison, County of Middlesex, State of New Jersey as follows:

Section 1. The foregoing recitals are hereby incorporated by reference as if fully repeated herein.

Section 2. The form of the Agreement is hereby approved, and the Municipal Council authorizes and directs the Mayor to execute the Agreement on behalf of the Township. A copy of this Resolution and the executed Agreement shall be maintained on file with the Township Clerk.

Section 3. The Township shall provide animal control services to Piscataway Township pursuant to the Agreement at a rate of \$5,888.10 per month, terminable upon thirty (30) days notice.

Section 4. The Township Clerk is hereby instructed to forward a copy of the signed Agreement to the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, for informational purposes, in accordance with the Shared Services Act, as well as the Business Administrator for the Township of Piscataway.

Section 5. This Resolution shall take effect immediately.

**RESOLUTION R.026-012021**

**RESOLUTION ACCEPTING A  
GRANT IN THE AMOUNT OF  
\$91,859 FROM NEW JERSEY STATE  
DEPARTMENT OF COMMUNITY  
AFFAIRS MUNICIPAL LEAD  
ABATEMENT PILOT PROGRAM**

**WHEREAS**, The Township of Edison has been approved to receive a grant in the amount of \$91,859 from the New Jersey State Department of Community Affairs; and

**WHEREAS**, the Edison Department of Health and Human Services is desirous of accepting those grant funds to participate in the Municipal Lead Abatement Pilot Program; and

**WHEREAS**, these programs have a significant benefit to the residents of Edison; and

**WHEREAS**, no matching funds are required to accept this grant award;

**NOW, THEREFORE, BE IT RESOLVED**, that the Municipal Council of the Township of Edison, that the appropriate fiscal officer will accept said funds in the amount of \$91,859, and that the Mayor, or her designee is hereby authorized to execute any and all documents with respect to this grant described herein.

**RESOLUTION R.027-012021**

**RESOLUTION ACCEPTING BID AND AWARDING CONTRACT TO JEN ELECTRIC, INC. FOR  
EMERGENCY QUIET ZONE RAILROAD VEHICLE DETECTION SYSTEM MAINTENANCE AND  
REPAIRS**

**WHEREAS**, bids were received by the Township of Edison on December 22, 2020 for Public Bid No. 20-12-02 Emergency Quiet Zone Railroad Vehicle Detection System Maintenance and Repairs; and

**WHEREAS**, JEN ELECTRIC, INC., 631 Morris Ave., Springfield, NJ 07081, submitted the lowest legally responsible, responsive bid; and

**WHEREAS**, the initial contract shall be for one (1) year from execution of the contract with options to renew for two (2) one (1) year renewals at the sole discretion of the Township at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds each renewal year; and

**WHEREAS**, the amount of the first year and any succeeding renewal year shall not exceed \$100,000.00, and cannot be encumbered at this time; and

**WHEREAS**, this contract shall be an open end contract pursuant to N.J.A.C. 5:30-11.10 and funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

**WHEREAS**, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. All bids have been reviewed and the bid submitted by JEN ELECTRIC, INC., 631 Morris Ave., Springfield, NJ 07081 for Emergency Quiet Zone Railroad Vehicle Detection System Maintenance and Repairs for the Township of Edison is determined to be the lowest, legally responsible, responsive bid.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$100,000.00 for the first year and any succeeding renewal year contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with JEN ELECTRIC, INC. as described herein.

**RESOLUTION R.028-012021**

**WHEREAS**, the Township Engineer advises that a final inspection was done of Federal Business Centers located at 225 Raritan Center Parkway in Block: 390.DD, Lot:8.1 and 8.2, Application #P1-2017; and

**WHEREAS**, the applicant was required to post engineering inspection fees, pursuant to Township Ordinance; and

**WHEREAS**, on June 28,2017, Federal Business Centers, Inc., posted a check #137791 in the amount of \$84,655.50 on deposit with the Township of Edison in account # EI170706FE for engineering fees; and

**WHEREAS**, the applicant has requested the return of the unused portion of engineering inspection fees, as provided by law; and

**WHEREAS**, the sum expended for engineering inspections totals \$2,682.94; and

**WHEREAS**, it is in now in order that the sum of \$81,972.56, plus accrued interest, if applicable, which represents the amount due and owing the applicant, be returned to Federal Business Centers, Inc.; and

**NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON** that the sum of \$81,972.56, plus accrued interest, if applicable, be refunded to Federal Business Centers, Inc. having offices at 300 Raritan Center Parkway, Edison, N.J. 08837; and

**BE IT FURTHER RESOLVED** that the Director of Finance be and is hereby authorized to refund said sum of \$81,972.56, plus accrued interest, if applicable, in account # EI170706FE to the applicant.

**RESOLUTION R.029-012021**

**EXPLANATION:** This resolution provides refund of the construction permit fee, posted for a senior who resides at 5 Mayling Court who replaced a furnace by Air Group LLC, Having an office at One Prince Road, Whippany, NJ 07981

**WHEREAS**, on November 19, 2020, a Permit #2020-3816 was paid for in the amount of \$236.00  
By Air Group LLC, located at One Prince Road, Whippany, NJ 07981

**WHEREAS**, the application was submitted for Furnace replacement at 5 Mayling Ct. Edison NJ 08820, Resident is a senior and should only pay DCA charge of \$11.00  
Contractor paid for permit by check #6246 in the amount of \$236.00 on November 19, 2020,

**WHEREAS**, appropriate documents have been submitted to the Township indicating that the work was paid for and it is appropriate that the permit fee be refunded to Air Group LLC, in the. Total amount to be refunded is \$225.00. This shall be refunded to the contractor, AIR GROUP, having offices at One Prince road, Whippany, NJ 07981

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison that the sum not to exceed \$225.00 on construction permit fees posted by Air Group, Having offices at 6 Green Street, Metuchen NJ 08840

**BE IT FURTHER RESOLVED**, that the Director of Finance be and is hereby authorized to refund the said amount of \$225.00 from the Refund of Revenue Fund to the Contractor Air Group LLC One Prince Road, Whippany, NJ 07981

**RESOLUTION R.030-012021**

**EXPLANATION:** This resolution provides for refund of the construction permit fee, less the DCA fee & Review fee, posted for a residential addition to 120 Clive St., Edison, NJ 08820

**WHEREAS**, on June 8<sup>th</sup>, 2018 a Construction Permit, # 2018-2266, check #1859, was posted in the total amount of \$289.00 by the contractor, NJ Finest Improvement, having offices at 234 Rose St, Metuchen NJ 08840; and

**WHEREAS**, the application was submitted for an addition for 120 Clive St. Edison, NJ 08817 By the hired contractor, NJ Finest Home Improvement, The resident has cancelled the job.

**WHEREAS**, appropriate documents have been submitted to the Township indicating that the work was never done and the contractor is asking for a refund of permit cost in the amount of \$289.00.00 less DCA fee of \$11.00, less 20 percent of review fee \$55.60, the total refund in the amount of \$222.40 is the total refund for NJ Finest, having offices at 234 Rose St. Metuchen, NJ 08840

**WHEREAS**, the Township Construction Official recommends the refund of the municipal permit fee, on Construction Permit #2018-2266, in the amount of \$222.40 for the referenced application;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison that the sum not to exceed \$222.40. on construction permit fees posted by NJ Finest having offices at 234 Rose St. Metuchen, NJ 08846, to be refunded to the contractor;

**BE IT FURTHER RESOLVED**, that the Director of Finance be and is hereby authorized to refund the said amount of \$222.40 from the Refund of Revenue Fund to the Contractor, NJ Finest, having offices at 234 Rose St, Metuchen, NJ 08840



**RESOLUTION R.031-012021**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF EDISON TO PURCHASE ROCK SALT FROM MORTON SALT INCORPORATED THROUGH THE MIDDLESEX COUNTY COOPERATIVE PRICING SYSTEM – #CK-12 MIDDLESEX**

**WHEREAS, N.J.S.A. 40A:11-11 et seq., authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and**

**WHEREAS, the County of Middlesex hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and**

**WHEREAS, MORTON SALT INCORPORATED, 444 West Lake St., Suite 3000, Chicago, IL 60606 has been awarded Bid No. B-20-560 through State Coop #71-MCCPS, Treated Rock Salt under Resolution Number 20-1311-R; for the period of December 1, 2020 – November 30, 2021; and**

**WHEREAS, the Township intends to purchase rock salt under this contract in the amount of \$45.48 per ton; and**

**WHEREAS, the total amount of this contract, not to exceed \$120,000.00, cannot be encumbered at this time; and**

**WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and**

**WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and**

**WHEREAS, the Township Council accepts Edison Township’s recommendations as described herein.**

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order(s) in the amount not to exceed \$120,000.00 and any other necessary documents, with MORTON SALT INCORPORATED, 444 West Lake St., Suite 3000, Chicago, IL 60606 as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11 et seq. of the Local Public Contracts Law, Bid No. B-20-560 through Coop #CK-12 MIDDLESEX, under Resolution No. 20-1311-R.

**RESOLUTION R.032-012021**

**RESOLUTION AUTHORIZING A REIMBURSEMENT TO  
SUSAN HAMMER FOR THE COMMUNITY CENTER ADULT MEMBERSHIP**

**WHEREAS** Susan Hammer made payment in the amount of \$30.00 for her Community Center Adult membership; and

**WHEREAS** the program was cancelled.

**NOW; THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, that the Chief Financial Officer of the Township of Edison shall refund the amount of \$30.00 to Susan Hammer, 12 Louise Rd., Edison, NJ 08817, which represents the cost of the Community Center Adult membership.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that funds in the amount of \$30.00 are available in Account #0-01-55-0291-000-000.