

Edison Township Free Public Library
Board of Trustees Meeting Agenda

Date: 1/12/21

Time: 7:00 pm

Place: Virtual

1. Call to order

- A. Salute to Flag
- B. Open public meeting statement
- C. Roll call - attendance

2. 2021 Reorganization

- A. Election of officers
 - i. President
 - ii. Vice-president
 - iii. Secretary
 - iv. Treasurer
- B. Approval of meeting dates
- C. Appointment of auditor for 2020
- D. Appointment of attorney for 2021
- E. Designation of newspapers of record
- F. Approval of a temporary F2021 budget
- G. Advance approval of utility bills
- H. Approval of "not to exceed" accounts
- I. Designation of official bank(s)

3. Approval of minutes

- A. December 8 2020

4. Financial reports

- A. Financial Reports
 - a. 2020 Q1
 - b. 2020 Q2
 - c. 2020 Q3
 - d. 2020 Q4 (not year end)
- B. Trustees Account
- C. Approval of bill list

5. Administrative Reports

- A. Interim Director (Mr. McCoy)
 - a. Discussion items
 - b. Action items
 - i. Approval of purchase of computers
 - ii. Approval of raises for some non-contractual staff
- B. Director-elect (Mr. Kleiman)

C. other

6. Library Board Committee reports

A. Facilities (includes Bookmobile)

B. Policies

7. Unfinished Business

8. New Business

9. Public Comment

10. Announcements

11. Adjournment

A. Next Regular Meeting: Tuesday February 9, 2021