

**AGENDA
MUNICIPAL COUNCIL
COMBINED MEETING
Wednesday, October 26, 2022
6:00 p.m.**

1. Call to Order and Pledge of Allegiance.
2. Roll Call.
3. Adequate Notice of this meeting as required by the Open Public Meetings Act of 1975, has been provided by an Annual Notice sent to The Home News Tribune, The Star Ledger, The Sentinel and Desi Talk on November 25, 2021 and posted in the Main Lobby of the Municipal Complex on the same date.
4. **REVIEW OF MINUTES:**
 - a. Combined Meeting of October 12, 2022
5. **REPORTS FROM ALL COUNCIL COMMITTEES:**
6. **POINTS OF LIGHT**
7. **FROM THE BUSINESS ADMINISTRATOR:**
 - a. Resolution appointing Lina Vallejo as CFO for the Township. (Resolution R.674-102022)
 - b. Resolution Awarding Contract/Purchase Order to CDW Government LLC for the Renewal of Software Support and Subscription for The Township Police And Municipal Email Filter System (\$6,518.40) (Resolution R.675-102022)
8. **FROM THE DEPARTMENT OF FINANCE:**
 - a. Report of Disbursements through October 20, 2022 (Resolution R.671-102022)
 - b. Resolution authorizing refund in the amount of \$117,558.40 for redemption of tax sale certificates (Resolution R.672-102022)
 - c. Resolution authorizing overpayment refund caused by Successful Tax Court Appeal (Resolution R.673-102022)
9. **FROM THE DEPARTMENT OF LAW:**
 - a. Ordinance amending the Township Code to make Hearthstone Drive a one- way street North to South from Woodbrooke Drive to Woodbrooke Drive (Ordinance O.2161-2022)
 - b. An Ordinance establishing the not-to-exceed salaries of certain officers, department heads and employees of the Township. (Ordinance O.2162-2022)
10. **FROM THE DEPARTMENT OF PLANNING AND ENGINEERING:**
 - a. Resolution provides for a refund Permit fee to a Senior (Resolution R.676-102022)
 - b. With this resolution, the Township Council amends Resolution R.253-052021 of the FY2021 Community Development Block Grant to include the transfer of Program Income Funds in the amount of \$80,000.00 to FY2021 Kiddie Keep Well Pubic Facility Improvements and increases the FY2021 grant to the amount of \$678,950.00 and approves the project and activity funded by the additional amount under this grant year. (Resolution R.677-102022)
 - c. A Resolution authorizing the grant of certain funds from the Township's Affordable Housing Weatherization Assistance Program to Triple C Housing for the repair/replacement of two (2) hot water heaters at 915 Beatrice Parkway (supportive housing unit) in the amount of \$9,452.90. (Resolution R.678-102022)
 - d. Resolution authorizing the grant of certain funds from the Township's Affordable Housing Emergency Repairs Program to Triple C Housing for the repair/replacement of an Air Conditioner Condenser Unit at 915 Beatrice Parkway (supportive housing unit) in the amount of \$4,240.00.(Resolution R.679-102022)

- e. This Resolution authorizes the release of \$100,000.00 from the Township's Affordable Housing Development Trust Fund to SERV Properties and Management, Inc. to be used for the purchase, due diligence, and closing costs of a Township property (Block 257, Lot 5.01) that will provide four (4) units of Supportive Shared Living housing (\$25,000.00 per unit).(Resolution R.680-102022)
 - f. Resolution authorizing an Professional Services Contract to CME for Yolanda Drive Improvements in the amount of \$26,230.00 (Resolution R.685-102022)
 - g. Resolution authorizing an Professional Services Contract to CME for Summer Street Drainage in the amount of (\$38,504.00) (Resolution R.686-102022)
11. **FROM THE DEPARTMENT OF PUBLIC WORKS:**
- a. Resolution Accepting Quote And Awarding A Contract/Purchase Order To Samson Metal Service, Inc. For Two (2) Metal Plates for The Parks Garage (\$11,276.00) (Resolution R.688-102022)
 - b. Resolution Authorizing Change Order # 1 to the Contract with Unitemp, Inc. For HVAC Maintenance And Repair At Various Municipal Buildings (\$50,000.00)(Resolution R.689-102022)
 - c. Resolution Awarding Contract/Purchase Order(S) To Various Vendors for Maintenance and Repair of Heavy Duty Vehicles for the Township (\$75,000.00) (Resolution R.690-102022)
12. **FROM THE DEPARTMENT OF RECREATION:**
- a. Resolution authorizing a reimbursement for the ABC Program (\$160.00) (Resolution R.681-102022)
 - b. Resolution authorizing a Park Fee waiver (Resolution R.682-102022)
13. **FROM THE WATER AND SEWER DEPARTMENT:**
- a. Resolution authorizing Shared Service Agreement with Brick Township Municipal Utilities for Analytical Laboratory Services (\$60,000.00)(Resolution R.691-102022)
 - b. Resolution awarding Contract/Purchase Order to Datum Storage Solutions for New Storage Locker for Water & Sewer Utility garage at 54 Ethel Road (\$16,732.71) (Resolution R.692-102022)
 - c. Resolution Authorizing Emergency Change Order #2 For Sewer Pump Rentals To Sunbelt Rentals In An Amount Not To Exceed \$80,386.00 (Resolution R.693-102022)
14. **FROM THE CHIEF OF FIRE:**
- a. Resolution Awarding Contract/Purchase Order To Cdw-Government For The Purchase Of Two (2) Panasonic Toughbook Laptops For The Division Of Fire (\$8,080.00) (Resolution R.694-102022)
 - b. Resolution amending the Vendor Name for the Award of Resolution R.416-062022 for the Purchase of One (1) New And Unused 2022 Ford Explorer Base 4wd With Options For The Fire Department, Division Of Fire Prevention (Resolution R.695-102022)
15. **FROM THE CHIEF OF POLICE:**
- a. Resolution close out Contract 21-03-30 Restroom Renovations (Resolution R.687-102022)
16. **FROM THE TOWNSHIP CLERK:**
- a. Resolution approving of a Liquor License Transfer 1205-33-035-007 (Mega Matt, Inc, to Kura Sushi USA. (Resolution R.683-102022)
 - b. Resolution granting a Permit fee waiver to Transfiguration of the Lord Parish (Resolution R.684-102022)
 - c. Resolution appointing members to the Smart City Advisory Committee (Resolution R.696-102022)

- d. Resolution approving of a Liquor License Transfer 1205-44-067-001 Wine Amphorae East Brunswick, LLC to Wine & Liquor Club LLC) (Resolution R.697-102022-102022)

17. **FROM THE COUNCIL MEMBER TO THE PLANNING BOARD:**

18. **DISCUSSION ITEMS:**

Council President Coyle

- a. None

Councilmember Brescher

- a. None

Councilmember Harris

- a. None

Councilmember Patel

- a. None

Councilmember Patil

- a. None

Councilmember Poyner

- a. None

Councilmember Ship-Freeman

- a. None

19. **APPROVAL OF MINUTES:**

- a. Combined Meeting of October 12, 2022

20. **COUNCIL PRESIDENT'S REMARKS**

21. **NEW BUSINESS:**

PROPOSED ORDINANCES PUBLIC HEARING SET DOWN FOR WEDNESDAY,

O.2161-2022 ORDINANCE AMENDING THE TOWNSHIP CODE TO MAKE HEARTHSTONE DRIVE A ONE-WAY STREET NORTH TO SOUTH FROM WOODBROOKE DRIVE TO WOODBROOKE DRIVE

O.2162-2022 AN ORDINANCE ESTABLISHING THE NOT-TO-EXCEED SALARIES OF CERTAIN OFFICERS, DEPARTMENT HEADS AND EMPLOYEES OF THE TOWNSHIP.

22. **PUBLIC COMMENT ON THE RESOLUTIONS**

23. **PROPOSED RESOLUTIONS**

Copies of these Resolutions are available for review only and are posted in the Council Chambers. Anyone desiring a copy may contact the Township Clerk after the meeting.

Consent Agenda

- R.671-102022 Resolution approving disbursements for the period ending October 20, 2022.
- R.672-102022 Resolution authorizing refund in the amount of \$117,558.40 for redemption of tax sale certificates.
- R.673-102022 Resolution authorizing overpayment refund caused by Successful Tax Court Appeal
- R.674-102022 Resolution appointing Lina Vallejo as Chief Financial Officer.
- R.675-102022 Resolution Awarding Contract/Purchase Order To CDW Government LLC For The Renewal Of Software Support And Subscription For The Township Police And Municipal Email Filter System in the amount of \$6,518.40.
- R.676-102022 Resolution provides a refund for Senior permit #2022-3233 for 4 Philo Blvd., Edison in the amount of \$100.00.
- R.677-102022 With this resolution, the Township Council amends Resolution R.253-052021 of the FY2021 Community Development Block Grant to include the transfer of Program Income Funds in the amount of \$80,000.00 to FY2021 Kiddie Keep Well Public Facility Improvements and increases the FY2021 grant to the amount of \$678,950.00 and approves the project and activity funded by the additional amount under this grant year.
- R.678-102022 Resolution authorizing the grant of certain funds from the Township's Affordable Housing Weatherization Assistance Program to Triple C Housing for the repair/replacement of two (2) hot water heaters at 915 Beatrice Parkway (supportive housing unit) in the amount of \$9,452.90.
- R.679-102022 Resolution authorizing the grant of certain funds from the Township's Affordable Housing Emergency Repairs Program to Triple C Housing for the repair/replacement of an Air Conditioner Condenser Unit at 915 Beatrice Parkway (supportive housing unit) in the amount of \$4,240.00.
- R.680-102022 This Resolution authorizes the release of \$100,000.00 from the Township's Affordable Housing Development Trust Fund to SERV Properties and Management, Inc. to be used for the purchase, due diligence, and closing costs of a Township property (Block 257, Lot 5.01) that will provide four (4) units of Supportive Shared Living housing (\$25,000.00 per unit).
- R.681-102022 Resolution authorizing a reimbursement for the ABC Program to Kirti Patel in the amount of \$160.00.
- R.682-102022 Resolution authorizing a Park Fee waiver to Indo-American Festivals, Inc. for the Dushara Event.
- R.683-102022 Resolution approving of a Liquor License Transfer 1205-33-035-007 Mega Matt, Inc, to Kura Sushi USA located at 1767 Route 27.
- R.684-102022 Resolution granting a Permit fee waiver to Transfiguration of the Lord Parish for the Sprinkler system.
- R.685-102022 Resolution authorizing a Professional Services Contract to CME for Yolanda Drive Improvements in the amount of \$26,230.00.
- R.686-102022 Resolution authorizing a Professional Services Contract to CME for Summer Street Drainage in the amount of \$38,504.00.
- R.687-102022 Resolution close out Contract 21-03-30 Restroom Renovations.
- R.688-102022 Resolution Accepting Quote and Awarding A Contract/Purchase Order To Samson Metal Service, Inc. For Two (2) Metal Plates for the Parks
- R.689-102022 Resolution Authorizing Change Order # 1 to the Contract with Unitemp, Inc. For HVAC Maintenance and Repair at Various Municipal Buildings in the amount of \$50,000.00.
- R.690-102022 Resolution Awarding Contract/Purchase Order(S) To Various Vendors for Maintenance and Repair of Heavy Duty Vehicles for the Township in an amount not to exceed \$75,000.00.
- R.691-102022 Resolution authorizing Shared Service Agreement with Brick Township Municipal Utilities for Analytical Laboratory Services \$60,000.00.
- R.692-102022 Resolution awarding Contract/Purchase Order to Datum Storage Solutions for New Storage Locker for Water & Sewer Utility garage at 54 Ethel Road in the amount of \$16,732.71.

- R.693-102022 Resolution Authorizing Emergency Change Order #2 For Sewer Pump Rentals To Sunbelt Rentals In An Amount Not To Exceed \$80,386.00.
- R.694-102022 Resolution Awarding Contract/Purchase Order To CDW-Government for The Purchase Of Two (2) Panasonic Toughbook Laptops For The Division Of Fire in the amount of \$8,080.00.
- R.695-102022 Resolution Amending The Vendor Name For The Award Of Resolution R.416-062022 For The Purchase Of One (1) New And Unused 2022 Ford Explorer Base 4wd With Options For The Fire Department, Division Of Fire Prevention.
- R.696-102022 Resolution appointing member to the Smart City Advisory Committee, Nicholas Fillippis, Rashid Khan, Hiren Gandhi, Ankit Gandhi, Kush H. Patel and Ardhendu Bikash Samanta, term ending October 26, 2024.
- R.697-102022 Resolution approving of a Liquor License Transfer 1205-44-067-001 Wine Amphorae East Brunswick, LLC to Wine & Liquor Club LLC.

24. **ORAL PETITIONS AND REMARKS**

25. **ADJOURNMENT**