

**Edison Township Free Public
Library Board of Trustees Meeting**

PROPOSED AGENDA

Date: 3/14/2023 Time: 7:00 PM Place: Municipal Building

1. Call to order

- A. Salute to Flag
- B. Open Public Meeting statement
- C. Roll Call – Attendance

2. Approval of minutes

- A. February 7, 2023 – Regular Session

3. President’s Report

4. Financial Reports A. Financial Reports

- 1. Period ending February 28, 2023
- 2. Operating Account
- 3. Capital Account
- 4. North Edison Account
- 5. Payroll Account
- 6. Resolution to approve the Library Bill List dated, February 28, 2023

5. Director’s Report/Assistant Director’s Report

- A. Discussion Items
 - 1. Personnel Changes
 - 2. Bookmobile Update
 - 3. Library Foundation

4. Clara Barton Branch
5. North Edison Branch

6. Library Board Committees

- A. Facilities & Bookmobile
- B. Finance
- C. Personnel
- D. Policies & Bylaws (Materials Review Subcommittee)
- E. Strategic Planning Committee

7. Business

8. Old Business

- A. Resolution to approve a contract to Anthony lovino of the firm Arcari + lovino for professional architectural and design assistance for the North Edison Branch Library (fee \$4,500) and the Clara Barton Branch (fee, \$2,500) as outlined in the proposal.
- B. Resolution to table the RFP for Accountant services and refer the issue of job description to the Finance Committee allowing the current accountant's professional contract to expire.
- C. Resolution to extend the RFP for Auditing Firm for 30 days.
- D. Resolution to approve the opening of the following CD accounts with TD Bank; CD in the amount of 1 million dollars to be transferred from the Capital Account for one-year; CD in the amount of 500K to be transferred from the Capital Account for six months; CD in the amount of 500k to be transferred from the North Edison Capital Account for six months.

9. New Business

10. Public Comments

11. Announcements

12. Closed Session (If Necessary)

- A. Resolution to go into closed session
- B. B. Items to be acted upon, if necessary

13. Adjournment

- A. **Next Regular Meeting: Thursday, April 27, 2023, Municipal Building**