

**Edison Township Free Public
Library Board of Trustees Meeting**

1.

PROPOSED AGENDA

Date: September 12, 2023 Time: 7:00 PM Place: Municipal Building

1. Call to order

- A. Salute to Flag
- B. Open Public Meeting statement
- C. Roll Call – Attendance

2. Approval of minutes

- A. July 11 – Regular Session

- B. August 8 – Regular Session

- C. August 8 – Closed Session

- D. August 17 – Special Meeting - Open Session

- E. August 17 – Special Meeting – Closed Session

3. President's Report

- A. Trustee Ethics Handout/Code of Ethics

4. Financial Reports

Financial Reports

- A. Period ending August 31, 2023
- B. Operating Account
- C. Capital Account
- D. North Edison Account
- E. Payroll Account
- F. Resolution to approve the Library Bill List dated, September 12, 2023

5. Director's Report/Assistant Director's Report

A. Discussion Items

1. Personnel Changes
2. North Edison Branch Construction Project
3. MOU Township Shared Services Agreement

6. Library Board Committees

A. Facilities & Bookmobile

B. Finance

C. Personnel

D. Policies & Bylaws (Materials Review Subcommittee)

E. Strategic Planning Committee

7. Old Business

8. Public Comments

9. Trustee Comments/Questions

10. Closed Session (if needed)

12. New Business

A. Salary resolution for non-Union employees dated January 1, 2023

B. Resolution to apply for the "Community Center Digital Connect" grant from the NJ State Library.

C. Resolution approve a professional services contract to Berkowsky and Associates, Inc. in the amount of \$32,400. To provide Construction (Project) Management Services as an Advisor to the Owner for the design phase (Pre-construction).

11. Announcements

12. Adjournment

Next Regular Meeting: Tuesday, October 10, 2023, Municipal Building