

**AGENDA
MUNICIPAL COUNCIL
WORKSESSION MEETING
MONDAY, DECEMBER 11, 2023
6:00 p.m.**

1. Call to Order and Pledge of Allegiance.
2. Roll Call.
3. Adequate Notice of this meeting as required by the Open Public Meetings Act of 1975, has been provided by an Annual Notice sent to The Home News Tribune, The Star Ledger, The Sentinel and Desi Talk on December 1, 2022 and posted in the Main Lobby of the Municipal Complex on the same date.
4. **ORAL PETITIONS AND REMARKS**
5. **REVIEW OF MINUTES:**
 - a. Closed Session of November 13, 2023
 - b. Closed Session of November 27, 2023
6. **ADMINISTRATIVE AGENDA:
FROM MAYOR SAM JOSHI:**
 - a. Appointment of Manohar Gocher, member of the Planning Board
 - b. Appointment of Anthony Massaro and Varsha Naik to the Cultural Arts Committee.
7. **REPORTS FROM ALL COUNCIL COMMITTEES:**
8. **POINTS OF LIGHT**
9. **FROM THE BUSINESS ADMINISTRATOR:**
 - a. Ordinance establishing the not-to-exceed salaries of certain officers, department heads and employees of the Township.(Ordinance O.2197-2023)
 - b. Resolution awarding Contracts for Public Bid No. 23-08-02R Printing Services (8 Vendors -\$151,110.00)
 - c. Resolution awarding Contracts for Public Bid No. 23-04-11 Sports Uniforms and Clothing (2 Vendors - \$78,414.20)
 - d. Resolution awarding Renewal Contract for 2024 Software Maintenance Edmunds (\$66,364.77)
10. **FROM THE DEPARTMENT OF FINANCE:**

- a. Report of Disbursements through December 7, 2023.
 - b. Resolution authorizing refund in the amount of \$100,671.87 for redemption of tax sale certificates.
 - c. Resolution authorizing refund for Water overpayments totaling, \$904.98.
 - d. Resolution authorizing refund for Hydrant Meter Deposit refund totaling \$2,514.04.,
 - e. Resolution authorizing Overpayment Refund caused by Successful Tax Court Appeal.
 - f. Resolution requesting approval of Items of Revenue and Appropriation per N.J.S.A. 40A:4-87 (aka Chapter 159) Lydonellbasell Corporate Grant Program \$10,000.00
 - g. Resolution requesting approval of Items of Revenue and Appropriation per N.J.S.A. 40A:4-87 (aka Chapter 159) Enbridge: Safe Community First Responder Grant \$7,500.00.
 - h. Resolution authorizing the transfers of funds in the Calendar Year 2023 Current Fund Appropriations pursuant to N.J.S.A. 40A:4-5
11. **FROM THE DEPARTMENT OF HEALTH:**
- a. Resolution authorizing the submission of the Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle October 2020-June 2025.
12. **FROM THE DEPARTMENT OF PLANNING AND ENGINEERING:**
- a. This resolution provides for Township Acceptance of the constructed improvements under Public Bid No. 22-31-04: 2022 ROADWAY RESURFACING PROGRAM (VARIOUS STREETS) CONTRACT 4 and authorizes FINAL CONTRACT PAYMENT including final retainage totaling in the amount of \$238,311.43 and close-out of the construction project.
 - b. This resolution provides for the refund of the unused portion of Developers Escrow Fees posted by CHINTAN MODI MD LLC, for the Planning Board application No. P9-2017
 - c. Resolution awarding Affordable Housing Planning and Administrative Services- C GP & H (\$175,000.00)
13. **FROM THE DEPARTMENT OF PUBLIC WORKS:**
- a. Resolutions releasing of Street Opening Escrows (2)
 - b. Resolution awarding Contract for Elevator Maintenance and Repair to Elevator Maintenance Corp. (\$125,000.00)
 - c. Resolution Award of Bid for Ten (10) full size pickups with options (2 vendors total \$758,163.00)
14. **FROM THE DEPARTMENT OF RECREATION:**
- a. Resolution awarding payment to various Non-Profit Organizations for League Recreational Services funding Sports (\$224,975.50)
15. **FROM THE CHIEF OF FIRE:**
- a. Approval of Volunteer Fire Fighters

- b. Resolution of support from the Township of Edison to submit an application to the New Jersey Department of Community Affairs American Rescue Plan Firefighter Grant.
 - c. Resolution authorizing change order to Wilmer Public Safety Group for Fire Equipment (\$32,000.00)
16. **FROM THE CHIEF OF POLICE:**
- a. Resolution awarding Contract/Lease for Ricoh Copier for Detective Bureau \$350.00 per month not to exceed \$16,800.00)
 - b. Resolution awarding Contract to purchase nine (9) Police Vehicles (\$412,632.00)
17. **FROM THE COUNCIL MEMBER OF THE PLANNING BOARD:**
18. **UNFINISHED BUSINESS:
ORDINANCES FOR FURTHER CONSIDERATION, PUBLIC HEARING,
AND FINAL ADOPTION:**
- O.2194-2023 AN ORDINANCE AMENDING AND SUPPLEMENTING
THE CODE OF THE TOWNSHIP OF EDISON AND
ESTABLISHING THE POSITION OF PUBLIC ADVOCATE**
19. **DISCUSSION ITEMS:**
- Council President Poyner**
- a. None
- Councilmember Brescher**
- a. None
- Councilmember Coyle**
- a. None
- Councilmember Harris**
- a. Resolution of Recognition – Gloria Ditman
- Councilmember Patel**
- a. None
- Councilmember Patil**
- a. Resoluion of Recognition – Krishna Chari
- Councilmember Ship-Freeman**
- a. None

20. **ADJOURNMENT**

ORDINANCE O.2197-2023

EXPLANATION: An Ordinance establishing the not-to-exceed salaries of certain officers, department heads and employees of the Township.

WHEREAS, the municipal council (“Municipal Council”) of the Township of Edison (“Township”) seeks to establish the not-to-exceed salaries of certain officers, department heads and employees of the Township.

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey as follows:

Section 1. The not-to-exceed salary(ies) for the following positions shall be as follows:

SALARY RANGE FOR PRESENT JOB TITLES UNCLASSIFIED EMPLOYEES			
	<i>TITLE</i>	<i>RANGE-LOW</i>	<i>RANGE-HIGH</i>
1	Director of Health and Human Services	\$110,000	\$175,000 \$195,000
2	Business Administrator	\$160,000	\$230,000 \$240,000
3	Director of Water and Sewer	\$110,000	\$190,000 \$195,000
4	Director of Finance	\$110,000	\$175,000 \$195,000
5	Director of Public Works	\$110,000	\$175,000 \$195,000
6	Director of Planning and Engineering	\$110,000	\$175,000 \$195,000
7	Director of Park and Recreation	\$110,000	\$160,000 \$195,000
8	Chief Financial Officer	\$100,000	\$160,000 \$180,000
9	Construction Code Official	\$100,000	\$160,000 \$180,000
10	Mayor	\$150,000	
11	Court Administrator	\$75,000	\$130,000 \$150,000
12	Municipal Clerk	\$75,000	\$125,000 \$150,000
13	Tax Assessor	\$85,000	\$135,000 \$150,000
14	Tax Collector	\$85,000	\$125,000 \$150,000
15	Municipal Judge	\$45,000	\$75,000 \$90,000
16	Deputy Municipal Clerk	\$45,000	\$75,000 \$90,000
17	Prosecutor	\$20,000	\$60,000 \$75,000

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The Chief Financial Officer of the Township is hereby authorized to transfer such sums as may be necessary to cover such payroll as authorized herein.

Section 3. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Section 4. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.

Section 5. This ordinance shall become effective upon final passage and publication according to law.

Item 9. B.

**RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO CHECKOMATIC INC.
FOR PRINTING SERVICES**

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, CHECKOMATIC INC., 308 Museum Village Road, Monroe, NY 10950, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$4,486.95 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by CHECKOMATIC INC., 308 Museum Village Road, Monroe, NY 10950 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$4,486.95 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with CHECKOMATIC INC. as described herein.

Item 9. B.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO CONCEPT PRINT FOR PRINTING SERVICES

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, CONCEPT PRINT, 40 Lydecker Street, Nyack, NY 10960, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$56,781.50 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by CONCEPT PRINT, 40 Lydecker Street, Nyack, NY 10960 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.

The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$56,781.50 for the first year and any succeeding renewal year subject to and contingent upon

ITEM 9. B.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO ENVELOPES & PRINTED PRODUCTS, INC. FOR PRINTING SERVICES

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, ENVELOPES & PRINTED PRODUCTS, INC., 135 Fairview Ave., Prospect Park, NJ 07508, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$10,299.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by ENVELOPES & PRINTED PRODUCTS, INC., 135 Fairview Ave., Prospect Park, NJ 07508 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$10,299.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with ENVELOPES & PRINTED PRODUCTS, INC. as described herein.

Item 9. B.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO CONSORTIUM COMPANIES FOR PRINTING SERVICES

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, CONSORTIUM COMPANIES, 400 Raritan Center Parkway, Edison, NJ 08837, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$22,912.95 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by CONSORTIUM COMPANIES, 400 Raritan Center Parkway, Edison, NJ 08837 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$22,912.95 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with CONSORTIUM COMPANIES as described herein.

Item 9. B.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO HAWK GRAPHICS, INC. FOR PRINTING SERVICES

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, HAWK GRAPHICS, INC., P.O. Box 308, 1248 Sussex Turnpike, Mt. Freedom, NJ 07970, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$36,215.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by HAWK GRAPHICS, INC., P.O. Box 308, 1248 Sussex Turnpike, Mt. Freedom, NJ 07970 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$36,215.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with HAWK GRAPHICS, INC. as described herein.

ITEM 9. B.

**RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO RIDGEWOOD PRESS
FOR PRINTING SERVICES**

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, RIDGEWOOD PRESS, 609 Franklin Turnpike, Ridgewood, NJ 07450, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$13,013.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by RIDGEWOOD PRESS, 609 Franklin Turnpike, Ridgewood, NJ 07450 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$13,013.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with RIDGEWOOD PRESS, as described herein.

ITEM 9. B.

**RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO KM PRINTING, LLC
D/B/A STRATEGIC FACTORY FOR PRINTING SERVICES**

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, KM PRINTING, LLC D/B/A STRATEGIC FACTORY, 11195 Dolfield Blvd., Owings Mills, MD 21117, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$6,651.60 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by KM PRINTING, LLC D/B/A STRATEGIC FACTORY, 11195 Dolfield Blvd., Owings Mills, MD 21117 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$6,651.60 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with KM PRINTING, LLC D/B/A STRATEGIC FACTORY as described herein.

Item 9. B.

**RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO TL SQUARED LLC
D/B/A CENTURION PRINTING FOR PRINTING SERVICES**

WHEREAS, bids were received by the Township of Edison on September 22, 2023 for Public Bid No. 23-08-02R Printing Services; and

WHEREAS, TL SQUARED LLC D/B/A CENTURION PRINTING, 352 Market Street, Kenilworth, NJ 07033, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$750.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by TL SQUARED LLC D/B/A CENTURION PRINTING, 352 Market Street, Kenilworth, NJ 07033 for Public Bid No. 23-08-02R Printing Services, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$750.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with TL SQUARED LLC D/B/A CENTURION PRINTING as described herein.

ITEM 9 C.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO RIDDELL/ALL AMERICAN FOR SPORTS UNIFORMS AND CLOTHING

WHEREAS, bids were received by the Township of Edison on October 11, 2023 for Public Bid No. 23-04-11 Sports Uniforms and Clothing; and

WHEREAS, RIDDELL/ALL AMERICAN, 7501 Performance Lane, North Ridgeville, OH 44039, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for two (2) one (1) year renewals upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$9,672.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by RIDDELL/ALL AMERICAN, 7501 Performance Lane, North Ridgeville, OH 44039 for Public Bid No. 23-04-11 Sports Uniforms and Clothing, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$9,672.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with RIDDELL/ALL AMERICAN as described herein.
3. The Purchasing Agent is hereby authorized to rebid those items in the bid where no bids were received or bids were rejected.

Item 9. C.

RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO DOT DESIGNING FOR SPORTS UNIFORMS AND CLOTHING

WHEREAS, bids were received by the Township of Edison on October 11, 2023 for Public Bid No. 23-04-11 Sports Uniforms and Clothing; and

WHEREAS, DOT DESIGNING, 242 Possum Hollow Road, Monroe Twp, NJ 08831, submitted the lowest legally responsible, responsive bid for selected items on the bid summary sheet; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for two (2) one (1) year renewals upon mutual agreement of both parties at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$68,740.20 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by DOT DESIGNING, 242 Possum Hollow Road, Monroe Twp, NJ 08831 for Public Bid No. 23-04-11 Sports Uniforms and Clothing, is determined to be the lowest legally responsible, responsive bid for selected items on the bid summary sheet.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$68,740.20 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with DOT DESIGNING as described herein.
3. The Purchasing Agent is hereby authorized to rebid those items in the bid where no bids were received or bids were rejected.

ITEM 9. D.

RESOLUTION AWARDING CONTRACT/PURCHASE ORDER TO EDMUNDS & ASSOCIATES, INC. FOR RENEWAL OF SOFTWARE MAINTENANCE AND HOSTING FOR THE EDMUNDS SYSTEM FOR 2024

WHEREAS, the Township of Edison needs to renew the software maintenance and hosting for the Edmunds System for the year 2024; and

WHEREAS, services such as support and/or maintenance of proprietary hardware and software may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, EDMUNDS & ASSOCIATES, INC., 301A Tilton Road, Northfield, NJ 08225, has submitted a proposal to provide such services for the year 2024 at a total cost of \$66,364.77 (\$55,614.77 for maintenance and \$10,750.00 for server hosting and viewpoint dashboard); and

WHEREAS, this shall be awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. Seq.; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, prior to entering into a contract, the vendor will have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Edison in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order and any other necessary documents, in the amount of \$66,364.77, with EDMUNDS & ASSOCIATES, INC., 301A Tilton Road, Northfield, NJ 08225 as set forth above.
2. This contract is awarded without competitive bidding pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-5 (dd) and N.J.S.A. 19:44A-20.5 et. seq, INC. as described herein
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds in the amount of **\$66,364.77** are available for the above contract in Account No. **4-01-20-0140-000-059**, subject to and contingent upon appropriation of sufficient funds in the 2024 temporary and/or permanent budget.

Lina Vallejo

Item 10. A.

RESOLUTION R.

APPROVAL OF DISBURSEMENT OF FUNDS BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF EDISON FOR THE PERIOD ENDING DECEMBER 6, 2023.

WHEREAS, the Director of Finance of the Township of Edison has transmitted to the Township Council a Report of Disbursements made through, December 6, 2023.

FUND	AMOUNT
Current	\$45,688,107.09
Affordable Housing	0.00
Capital	818,861.71
Cash Performance	0.00
CDBG	0.00
Developers Escrow	19,318.46
Dog (Animal Control)	30,899.72
Federal Forfeited	0.00
Employee Tax	0.00
Grant Funds	150.00
Law Enforcement	0.00
Open Space	0.00
Park Improvements	28,306.54
Payroll Deduction	5,655,690.21
Sanitation Fund	450,219.28
Self-Insurance	0.00
Sewer Utility	512,003.03
Street Opening	84,250.00
Tax Sale Redemption	0.00
Tree Fund	0.00
Tree Planting	8,100.00
Trust	517,927.77
Edison Water Utility	619,960.17
Edison Landfill Closure Trust	0.00
TOTAL	\$54,433,793.98

/s/ Lina Vallejo
Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison, that the above-referenced disbursements report is hereby approved.

RESOLUTION

Authorizing refund for redemption of tax sale certificates

WHEREAS, the Tax Collector of the Township of Edison, Donna Bobik, reports and advises that at various sales of land for delinquent taxes held by the Edison Township Collector of Taxes, Middlesex County, New Jersey, the attached listing of tax sale certificates were sold; and

WHEREAS, the Tax Collector further reports that the said tax sale certificates have been redeemed thereof, and further advises that the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption.

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

BE IT FURTHER RESOLVED, by the Municipal Council of the Township of Edison, that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing, totaling \$ **100,671.87**.

RESOLUTION

Authorizing refund for water overpayments

WHEREAS, the Tax Collector of the Township of Edison, Donna Bobik, reports and advises that on various properties located within the Township of Edison, overpayments of water utility have been made due to erroneous or duplicate payments, and

WHEREAS, applications have been made to the Tax Collector for refunds of the said overpayments, and the Tax Collector advises that the requesters are entitled to refunds as provided the attached listing; and

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

BE IT FURTHER RESOLVED, by the Municipal Council of the Township of Edison that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing totaling **\$904.98**.

DECEMBER 13, 2023

Item 10. E.

RESOLUTION

Authorizing Overpayment Refund caused by Successful Tax Court Appeal

WHEREAS, The Office of the Tax Collector has received a successful tax appeal judgments from the Tax Court of New Jersey for the cases on list attached, and

WHEREAS, in accordance with the Tax Court of New Jersey, the assessed value of the properties has been reduced for the for the tax years indicated in the list, including Freeze Act Year(s), if any, as per provisions of N.J.S.A. 54:51A-8 (Freeze Act), and

WHEREAS, the reduction in assessed value has caused a real estate tax overpayment in the amount and for the years listed, totaling \$ **8,994.79**, and may also cause additional real estate tax overpayments for affected tax years for which the tax rate or assessment may not have been finalized, or payment not received or posted at the time of this resolution, and

WHEREAS, per N.J.S.A. 54:3-27.2 (**Refund of Excess Taxes; Interest**), “in the event a taxpayer is successful in an appeal from an assessment on real estate property, the respective taxing district shall refund any excess taxes paid, together with interest thereon from the date of payment at a rate of 5% per annum, less any amount of taxes, interest, or both, which may be applied against delinquencies pursuant to section 2 of P.L.1983, c.137 (C.54:4-134), within 60 days of final judgment.”, and

WHEREAS, Upon request the tax payer or legal representative and confirmation of the Township’s Tax Appeal Lawyer for the cases interest may be owed, if not waived or if paid after the agreed deadline for waiving, and may be needed to be paid also.

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison that the:

- 1) Aforementioned recitals are incorporated herein as though fully set forth at length.
- 2) Tax Collector shall and is hereby authorized to adjust the tax accounts to reflect the reductions of assessments ordered by the tax court as indicated above.
- 3) Appropriate official of the Township of Edison, shall and is hereby authorized to draw check to the property owner or legal representative in the amounts:
 - a. Listed as part of this resolution totaling \$ **8,994.79**.
 - b. Calculated by the Tax Collector after the setting of the tax rate and final assessment or further review payments, if at such time the account reflects a further overpayment related to this resolution.
 - c. Of interest at a rate of 5% per annum from the due date to the date of the payments as calculated by the Tax Collector upon request and confirmation of the Township’s Tax Appeal Lawyer.

ITEM 10 F.

TOWNSHIP OF EDISON
MIDDLESEX COUNTY, NEW JERSEY
RESOLUTION

**FORM OF RESOLUTION REQUESTING APPROVAL
OF ITEMS OF REVENUE AND APPROPRIATION
PER NJSA 40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$10,000.00 from LydonellBasell Corporate Grant Program and wishes to amend its CY 2023 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Edison in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget for the CY 2023 in the amount of \$10,000.00 which is now available as a revenue under:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

LydonellBasell Corporate Grant Program.....\$10,000.00

BE IT FURTHER RESOLVED that a like sum of \$10,000.00 is and the same are hereby appropriated under the caption of:

General Appropriations:

Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:

LydonellBasell Corporate Grant Program.....\$10,000.00

BE IT FURTHER RESOLVED, that the Township Clerk forward one certified copy of this resolution to the Director of Local Government Services.

TOWNSHIP OF EDISON
MIDDLESEX COUNTY, NEW JERSEY
RESOLUTION

**FORM OF RESOLUTION REQUESTING APPROVAL
OF ITEMS OF REVENUE AND APPROPRIATION
PER NJSA 40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$7,500.00 from Enbridge Fueling Futures and wishes to amend its CY 2023 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Edison in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget for the CY 2023 in the amount of \$7,500.00 which is now available as a revenue under:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

Enbridge: Safe Community First Responder Grant.....\$7,500.00

BE IT FURTHER RESOLVED that a like sum of \$7,500.00 is and the same are hereby appropriated under the caption of:

General Appropriations:

Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: Enbridge: Safe

Community First Responder Grant.....\$7,500.00

BE IT FURTHER RESOLVED, that the Township Clerk forward one certified copy of this resolution to the Director of Local Government Services.

ITEM 10. H.

RESOLUTION

**AUTHORIZING THE TRANSFER OF FUNDS IN THE CALENDAR YEAR 2023 CURRENT
FUND APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-59**

WHEREAS, N.J.S.A. 40A:4-59 authorizes the transfer of funds during the last two months of a fiscal year and during the first three months of the subsequent fiscal year; and

WHEREAS, certain calendar year 2023 appropriations as budgeted are insufficient to meet the needs for which those appropriations were originally established while certain other appropriations appear to have surplus balances not currently needed to pay claims for which they were budgeted; and

WHEREAS, the following details explain the accounts to which funds need to be transferred and the accounts from which funds will be transferred from to ensure that adequate appropriation balances exist where needed to pay approved claims against the Township;

TO:									
3-01-36-0473-000-020		Defined Contribution Retirement Plan						10,000.00	
3-01-20-0105-000-028		Personnel Other Professional Services						20,000.00	
3-01-20-0135-000-028		Audit Services						30,000.00	
3-01-26-0315-001-030		Municipal Garage Materials & Supplies						10,000.00	
3-01-27-0330-001-106		Health Animal Control						150,000.00	
3-01-36-0472-000-090		O.A.S.I. (SOCIAL SECURITY) Expense						200,000.00	
3-01-44-0900-001-020		CAPITAL IMPROVEMENT FUND Expenditures						75,000.00	
TOTAL								495,000.00	
FROM:									
3-01-20-0100-001-011		Business Administrator Full Time S&W						125,000.00	
3-01-20-0130-001-011		Finance Full Time S&W						30,000.00	
3-01-20-0140-000-011		Data Processing Full Time S&W						40,000.00	
3-01-20-0150-000-011		Tax Assessment Full Time S&W						20,000.00	
3-01-20-0165-000-011		Engineering Services Full Time S&W						125,000.00	
3-01-22-0195-000-011		Construction Enforcing Full Time S&W						125,000.00	
3-01-27-0330-001-011		Health Full Time S&W						30,000.00	
TOTAL								495,000.00	

ITEM 11. A.

Governor’s Council on Alcoholism and Drug Abuse Fiscal
Grant Cycle October 2020-June 2025

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Edison Township Council, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Edison Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Edison Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED by the Township of Edison, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Township of Edison Council does hereby authorize submission of a strategic plan for the Edison Municipal Alliance grant for fiscal year 2025 in the amount of:

GCADA GRANT FUND	\$37,415	_____
Cash Match	\$9,353.75	_____
In-Kind	\$28,061.25	_____

2. The Township of Edison Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Joshi, Mayor/Head of Governing Body

Sam

CERTIFICATION

I, Cheryl Russomanno, Municipal Clerk of the Township of Edison, County of Middlesex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Edison Council on this 13th day of December, 2023.

Cheryl Russomanno, Municipal Clerk

ITEM 12. A

EXPLANATION: This resolution provides for Township Acceptance of the constructed improvements under Public Bid No. 22-31-04: 2022 ROADWAY RESURFACING PROGRAM (VARIOUS STREETS) CONTRACT 4 and authorizes FINAL CONTRACT PAYMENT including final retainage totaling in the amount of \$238,311.43 and close-out of the construction project.

WHEREAS, the Township of Edison advertised for a construction contract for Public Bid: 22-31-04: 2022 ROADWAY RESURFACING PROGRAM (VARIOUS STREETS) CONTRACT 4, Township of Edison, Middlesex County, New Jersey; and

WHEREAS; P&A Construction Inc., P.O. Box 28, Colonia, NJ 07067 was awarded a construction contract through resolution R.797-122022 in a contract amount not to exceed \$239,222.30 for the project; and

WHEREAS; the Township Engineer has reviewed the project and certifies the construction work has been completed, a two-year (2-year) maintenance bond, in an amount equal to 100% of the final as-built construction cost of \$238,311.43 for the project has been received.

WHEREAS; the Township Engineer recommends acceptance of the project, release of the performance bond and final payment including retainage be made to P&A Construction Inc., P.O. Box 28, Colonia, NJ 07067, in an amount of \$238,311.43 for a total construction contract as-built cost of \$238,311.43.

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey that the project under Public Bid No. 22-31-04: 2022 ROADWAY RESURFACING PROGRAM (VARIOUS STREETS) CONTRACT 4, is deemed accepted by the Township of Edison, New Jersey, the project subject to the provisions of the maintenance bond, and that the performance bond may be released and that final payment, including retainage, shall be made to P&A Construction Inc., P.O. Box 28, Colonia, NJ 07067, in the amount not to exceed \$239,222.30 for a total construction contract as built cost of \$238,311.43 and any unused funds be unencumbered.

Item 12. B.

RESOLUTION

Explanation: This resolution provides for the refund of the unused portion of Developers Escrow Fees posted by CHINTAN MODI MD LLC, for the Planning Board application No. P9-2017

WHEREAS, The Township Planning Board Secretary advises that the Developer Escrow Fees posted by CHINTAN MODI MD LLC for a project located at 122 James Street, Edison, NJ 08820 in Block 631 Lot 8.01 and Application #P9-2017

WHEREAS ; the applicant was required to Post developers escrow fees, pursuant to Township Ordinance; and

WHEREAS; the applicant has requested the return of the unused portion of Developers Escrow Fees, as provided by law; and

WHEREAS; it is now in order that the sum \$ 256.25 plus accrued interest, if applicable, which represents the amount due and owing the applicant, be returned to CHINTAN MODI MD LLC; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON that the sum of \$ 256.25 plus accrued interest, if applicable be refunded to Chintan Modi MD LLC, 98 James Street Suite #200, Edison, NJ 08820

BE IT FURTHER RESOLVED that the Director of Finance be and is hereby authorized to refund the sum of \$ 256.25 plus accrued interest, if applicable, in account # DE170717CH / 68391950 to the applicant.

ITEM 12 C.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT TO CGP&H, LLC FOR AFFORDABLE HOUSING PLANNING AND ADMINISTRATIVE AGENT SERVICES

WHEREAS, the Township of Edison (the Township) has determined that it is in its best interests and those of the Township residents to engage an Affordable Housing Planner and Administrative Services firm to provide services in all aspects of affordable housing, planning, and affordable housing compliance to the Township, and the Township is authorized pursuant by the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* ("Local Contracts Law") to contract for "professional services" as it may require; and

WHEREAS, Community Grant Planning and Housing (herein "CGP&H"), 1249 South River Road, Suite 301, Cranbury, New Jersey 08512, has submitted a proposal to provide such services; and

WHEREAS, for these reasons the Mayor and the Municipal Council recommend Community Grant Planning and Housing for its Affordable Housing Planner and Administrative Services and seek to enter a contract with CGP&H to provide for same for a period of one year from execution of the contract; and

WHEREAS, the Local Contracts Law, more specifically *N.J.S.A. 40A:11-5*, allows for the awarding of a contract for "professional services" without public advertising for bids; and

WHEREAS, this Contract is not awarded through a "fair and open process" pursuant to *N.J.S.A. 19:44A-20.5, et seq.*; and

WHEREAS; the total amount of this contract shall be in the amount not to exceed \$175,000.00 for the one year contract; and

WHEREAS, prior to entering into a contract, CGP&H, will have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Edison in the previous one year, and that the contract will prohibit CGP&H from making any reportable contributions through the term of this one year contract; and

WHEREAS, funds for this contract in the amount not to exceed \$175,000.00 are available in the Affordable Housing Account Number, T-13-00-0000-000-006; and

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor or his designee is hereby authorized to execute a contract and any other necessary documents, with Community Grant Planning and Housing (herein "CGP&H"), 1249 South River Road, Suite 301, Cranbury, New Jersey 08512, in an amount not to exceed \$175,000.00 as set forth above.
2. This contract is awarded pursuant to *N.J.S.A. 40A:11-5* and *19:44A-20.5 et. seq.* and without competitive bidding.
3. The Mayor of the Township may, upon ten (10) days written notice, and without cause, terminate the Services Contract(s).
4. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
5. The Township Clerk shall advertise notice of this action in a legal newspaper pursuant to *N.J.S.A. 40A:11-1, et seq.* and in compliance with the Local Public Contracts Law guidelines.

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds in the amount of **\$175,000.00** are available for the above in Account No. **T-13-00-0000-000-006**.

Lina Vallejo
Chief Financial Officer

Item 13 A.

RESOLUTION TO RELEASE STREET OPENING ESCROW

WHEREAS, the Township Department of Public Works advises the following have deposited Escrow Funds for Street Opening Permits; and

WHEREAS, notification has been received stating that all work has been inspected and restored as per the requirements of the Road Opening Permit; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Finance Department is hereby authorized to release Street Opening Escrow Funds, under reference number STO0000816, to the following:

Permit Number: DEV-23-0664

Opening Location: 30 MEYER RD

Block/Lot: 265.20/3

Applicant's Name & Address:

**MARGARET CASH
21 ELIZABETH ST
NEW BRUNSWICK, NJ 08901**

Initial Deposit Date: 09/29/2023

Deposit Amount: \$2,000.00

Paid by & refunded to:

**MARGARET CASH
30 MEYER RD
EDISON, NJ 08817**

BE IT FURTHER RESOLVED that the Township Council of the Township of Edison forwards a certified true copy of the resolution to the Director of Finance.

ITEM 13. A.

RESOLUTION TO RELEASE STREET OPENING ESCROW

WHEREAS, the Township Department of Public Works advises the following have deposited Escrow Funds for Street Opening Permits; and

WHEREAS, notification has been received stating that all work has been inspected and restored as per the requirements of the Road Opening Permit; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Finance Department is hereby authorized to release Street Opening Escrow Funds, under reference number STO0000810, to the following:

Permit Number: DEV-23-0654

Opening Location: 874 GROVE AVE

Block/Lot: 546/1.13

Applicant's Name & Address:

**AAA NJ HOMES LLC
303 PLAINFIELD RD
EDISON, NJ 08820**

Initial Deposit Date: 9/15/2023

Deposit Amount: \$1,280.00

Paid by & refunded to:

**AAA NJ HOMES LLC
303 PLAINFIELD RD
EDISON, NJ 08820**

BE IT FURTHER RESOLVED that the Township Council of the Township of Edison forwards a certified true copy of the resolution to the Director of Finance.

Item 13 b.

**RESOLUTION ACCEPTING BID AND AWARDING A CONTRACT TO ELEVATOR
MAINTENANCE CORPORATION FOR ELEVATOR MAINTENANCE AND REPAIR**

WHEREAS, bids were received by the Township of Edison on November 2, 2023 for Public Bid No. 23-12-07R Elevator Maintenance and Repair; and

WHEREAS, ELEVATOR MAINTENANCE CORPORATION, 580 Elm Street, Kearny, NJ 07032, submitted the lowest legally responsible, responsive bid; and

WHEREAS, the initial contract shall be for one (1) year from execution of the contract with an option to renew for one (1) one (1) year renewal at the sole discretion of the Township at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds for the renewal year; and

WHEREAS, the total amount of the first year and any succeeding renewal year shall not exceed \$125,000.00 and cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein and as submitted on the summary spreadsheet.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The bids have been reviewed, and the bid submitted by ELEVATOR MAINTENANCE CORPORATION, 580 Elm Street, Kearny, NJ 07032 for Public Bid No. 23-12-07R Elevator Maintenance and Repair, is determined to be the lowest legally responsible, responsive bid.
2. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$125,000.00 for the first year and any succeeding renewal year subject to and contingent upon appropriation of sufficient funds each renewal year and any other necessary documents, with ELEVATOR MAINTENANCE CORPORATION as described herein.

ITEM 13. C

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT TO FRANKS TRUCK CENTER AND MARK ANTHONY CHEVROLET DBA PELLEGRINO CHEVROLET FOR FULLSIZE PICKUP TRUCKS, PLOWS AND SPREADERS FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, bids were received by the Township of Edison on November 28, 2023 for Public Bid No. 23-10-29 Full size Pickup Trucks with Plows and Spreaders; and

WHEREAS, three bids were received from the following vendors:

- PARAMUS FORD dba ALL AMERICAN FORD OF PARAMUS, 375 Route 17 South, Paramus, NJ 07652
- FRANK'S TRUCK CENTER INC., 325 Orient Way, Lyndhurst, NJ 07071
- MARK ANTHONY CHEVROLET dba PELLEGRINO CHEVROLET, 1000 Gateway Blvd, Westville, NJ 08093

WHEREAS, the bid submitted by PARAMUS FORD dba ALL AMERICAN FORD OF PARAMUS, 375 Route 17 South, Paramus, NJ 07652 is not being awarded as their submittal did not meet the bid specifications; and

WHEREAS, FRANK'S TRUCK CENTER INC., 325 Orient Way, Lyndhurst, NJ 07071, submitted the lowest legally responsible, responsive bid for Line Items 1a, 2a, and 3a; and

WHEREAS, the Township intends to purchase a total of ten (10) 2024 or newer, new and unused GMC Sierra 3500 Double Cabs in the total amount of \$690,694.00 as follows:

- 4 vehicles with plow and salter in total amount of \$296,908.00 (\$74,227.00 each { \$56,386.00 for vehicle, \$9,245.00 for plow and \$8,596.00 for salter })
- 6 vehicles with plow in the total amount of \$393,786.00 (\$65,631.00 each { \$56,386.00 for vehicle, \$9245.00 for plow }); and

WHEREAS, MARK ANTHONY CHEVROLET dba PELLEGRINO CHEVROLET, 1000 Gateway Blvd, Westville, NJ 08093, submitted the lowest legally responsible, responsive bid for Line Items 1b and 2b; and

WHEREAS, the Township intends to purchase one (1) 2024 or newer, new and unused Chevrolet Silverado 2500 Crew Cab with (1) Fisher Plow with options in the total amount of \$67,469.00 (\$56,599.00 for vehicle and \$10,870.00 for plow); and

WHEREAS, the total amount of this contract award shall not exceed \$758,163.00; and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

3. All bids have been reviewed, and the bid submitted by FRANK'S TRUCK CENTER INC. and MARK ANTHONY CHEVROLET dba PELLEGRINO CHEVROLET for Fullsize Pickup Trucks with Plows and Spreaders are determined to be the lowest legally responsible, responsive bid for line items as indicated herein and on spreadsheet.

4. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$690,694.00 and any other necessary documents, with FRANK'S TRUCK CENTER INC., as described herein.
5. The Mayor, or his designee, is hereby authorized to execute a contract in the amount not to exceed \$67,469.00 and any other necessary documents, with MARK ANTHONY CHEVROLET dba PELLEGRINO CHEVROLET, as described herein.

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds in the amount of **\$758,163.00** are available as follows:

- **\$608,413.00** in Account No. **C-04-23-2192-103-001**
- **\$82,281.00** in Account No. **C-04-20-2089-104-002**
- **\$67,469.00** in Account No. **C-04-23-2192-103-001**

Lina Vallejo
Chief Financial Officer

ITEM 14. A.

RESOLUTION R

RESOLUTION AWARDING PAYMENT TO VARIOUS NON-PROFIT ORGANIZATIONS FOR LEAGUE RECREATIONAL SERVICES FUNDING SPORTS

WHEREAS, there exists an ordinance for the Township of Edison to provide for League Recreational Services Funding for sports activities sponsored by certain nonprofit sports organizations; and

WHEREAS, funds in the amount of \$224,975.50 have been certified to be available in the Recreation Other Professional Services Account Number 3-01-28-0370-000-028; and

WHEREAS, the below listed nonprofit sports organizations will be eligible for the amounts specified as their annual allotment, after complying with all requirements listed in the contracts between the Leagues and the Township of Edison:

Buddy Ball of Edison	\$ 5,659.50
Edison Boys Baseball	\$49,846.00
Edison Jets Football	\$10,565.00
Edison United Soccer Association	\$52,000.00
Edison Youth Basketball	\$17,834.00
Little Eagles Wrestling	\$ 4,000.00
Edison Midtown Softball	\$21,282.00
No. Edison Baseball & Softball Asso.	\$48,526.00
No. Edison Athletic Association	\$ 6,263.00
Falcon's Jr. Cricket Club	\$ 9,000.00

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Edison that authorization be given, to release said funds to these nonprofit sports organizations.

CERTIFICATION

I hereby certify that funds in the amount of \$224,975.50 are available for the above payment in Account 3-01-28-0370-000-028.

ITEM 15. B.

**TOWNSHIP OF EDISON
RESOLUTION NO.**

**RESOLUTION OF SUPPORT FROM THE TOWNSHIP OF EDISON
TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS AMERICAN RESCUE PLAN FIREFIGHTER GRANT**

Whereas, the **Township of Edison** desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately **\$71,835.00** to carry out a project to **purchase a SCBA Cascade Air Compressor and Filling Station for the Edison Fire Department.**

Be it therefore RESOLVED,

- 1) that the **Township of Edison** does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the **Township of Edison** and the New Jersey Department of Community Affairs.

Be it further RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Cheryl Russomano

(type or print name)

Township Clerk

(title)

(signature)

Sonia Alves-Viveiros

(type or print name)

Business Administrator

(Title)

ITEM 15. C.

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT WITH WITMER
PUBLIC SAFETY GROUP, INC. FOR FIRE DEPARTMENT EQUIPMENT AND TOOLS –
SUPPLY AND REPAIR**

WHEREAS, Resolution R.597-092022 authorized Contract No. 21-05-18RR with WITMER PUBLIC SAFETY GROUP, INC., 104 Independence Way, Coatesville, PA 19320 for Fire Department Equipment and Tools – Supply and Repair in the amount of \$77,000.00 and that amount has been depleted; and

WHEREAS, additional funds in the amount not to exceed \$32,000.00 are needed to replenish and complete the one year term of the contract, and until such a time as we award a new contract for these items; and

WHEREAS, the changes will not alter the contract in such a manner as to nullify the effect of the competitive determination of lowest responsible bidder which was made at the time of the contract award; and

WHEREAS, the amount of this change order is \$32,000.00. The total amount of this change order, is more than 20% of the original contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein.

NOW, THEREFORE, IT IS RESOLVED, by the Township Council of the Township of Edison, as follows:

- 1. Change Order #1 to the contract with WITMER PUBLIC SAFETY GROUP, INC., 104 Independence Way, Coatesville, PA 19320 is hereby authorized in the amount of \$32,000.00 for a total amended contract amount of \$109,000.00.**
- 2. A brief notice shall be printed once in an official newspaper and filed with the Township Clerk indicating the additional amount to be expended, the original contract price, the nature of the original and additional work, and why it is necessary to expend the additional funds.**
- 3. Notice of this change order shall be filed on an Appendix to the Annual Budget and included as supplemental material in the Annual Audit.**

Item 16. A.

**RESOLUTION AWARDING FORTY-EIGHT MONTH LEASE TO RICOH USA INC., FOR THE
FURNISHING OF ONE (1)
MULTIFUNCTIONAL COPIER FOR THE DETECTIVE BUREAU**

WHEREAS, The Edison Township Police Department is in need of a multifunctional black & white and color device (copier/scanner/fax) for the Detective Bureau; and

WHEREAS, RICOH USA CORPORATION, 2 Gatehall Drive, Parsippany, NJ 07054, has been awarded State Contract Number 24-FOOD-52426 under M2075-Copiers and managed print services for this lease; and

WHEREAS, the Detective Bureau copier shall be a Ricoh IMC 3010 and the lease shall be forty eight (48) months in the amount Not to Exceed \$350.00 per month, \$4,200.00 per year, and \$16,800.00 for the term of the lease; and

WHEREAS, this Ricoh IMC 3010 contract includes all maintenance and supplies except paper for the monthly lease amount of \$170.00 with black and white copies at \$.0081 and color copies at \$0.0551 each; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$16,800.00, cannot be encumbered at this time; and

WHEREAS, as this is a multi-year Contract, for the additional calendar years it is contingent upon the adoption of temporary and/or permanent budgets for those years; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract(s) in the total amount not to exceed \$16,800.00 for a four (4) year lease as indicated herein and any other necessary documents, with RICOH USA CORPORATION, 2 Gatehall Drive, Parsippany, NJ 07054 as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 24-FOOD-52426, M2075.

Item 16. B.

RESOLUTION AUTHORIZING THE TOWNSHIP OF EDISON TO PURCHASE POLICE VEHICLES THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM

WHEREAS, there is a need to purchase nine (9) 2024 Ford F-150 Police Responder vehicles with options for the Edison Police Department; and

WHEREAS, N.J.S.A. 40A:11-11 et seq., authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Edison is a member of the Cranford Police Cooperative Pricing System #47-CPCPS; and

WHEREAS, NIELSEN FORD OF MORRISTOWN INC., 170 Ridgedale Avenue, Morristown, NJ 07960 has been awarded Contract No. 23-01: Police & Administrative Vehicles (2024 Model Year), through this Cooperative Pricing System; and

WHEREAS, the total amount of this purchase shall not exceed \$412,632.00 (\$45,848.00 per vehicle); and

WHEREAS, the Township Council accepts Edison Township's recommendations as described herein.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

4. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order and any other necessary documents, in the amount of \$412,632.00 with NIELSEN FORD OF MORRISTOWN INC., 170 Ridgedale Avenue, Morristown, NJ 07960, the approved Cranford Police Cooperative Pricing System vendor through this resolution, which shall be subject to all the conditions applicable to the current Cranford Police Cooperative Pricing System Contract as set forth above.
5. This contract is awarded pursuant to N.J.S.A. 40A:11-11 et seq.

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds in the amount of **\$412,632.00** are available as follows:

- **\$15,817.00** in account no. **G-02-23-0240-801-000**
- **\$247,000.00** in account no. **3-01-25-0240-000-051**
- **\$149,815.00** in account no. **3-01-25-0250-000-026**

Lina Vallejo
Chief Financial Officer

ORDINANCE O. 2194-2023

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF EDISON AND ESTABLISHING THE POSITION OF PUBLIC ADVOCATE

BE IT ORDAINED, by the Township Council of the Township of Edison that the Code of the Township of Edison is hereby amended and supplemented as follows:

a. There is hereby established the position of Public Advocate. The Public Advocate shall represent the interests of residents of this Township in land use hearings before the Zoning Board of Adjustment and the Planning Board (“land use boards”) in matters in which, if a development application was approved, there would be, in the judgment of the Public Advocate, a likelihood of a detrimental impact on the health, safety, quality of life or property values of residents, subject to paragraph g., below.

b. In order to assert the interest of residents in land use board hearings, the Public Advocate is empowered to retain the services of experts to assist in evaluating development applications and to provide expert testimony at land use hearings.

c. The Public Advocate shall be a member of the New Jersey bar, selected by the Township Council for a one-year term, who is knowledgeable in New Jersey land use law. The Township Council shall select one or more attorneys to serve as an alternate Public Advocate in matters in which the Public Advocate is precluded from participating in a land use matter because of a conflict of interest. The Township Council shall select a Public Advocate within 90 days of the passage of this ordinance.

d. To assist the Public Advocate in evaluating whether a development application should trigger Public Advocate representation, there shall be a Residents' Advisory Committee. Initially, the Committee shall consist of five public members of the Council's public advocate study committee, plus an alternate member designated by the five initial members of the Committee. Within 180 days of the passage of this ordinance, an additional two members and two alternate members shall be designated in such manner as the Residents' Advisory Committee may determine, subject to the consent of the Council. Terms shall be for three years expiring on June 30, except that certain initial terms shall be for shorter periods such that, as nearly as possible, one third of the terms shall expire each year. A member of the Committee whose term has expired may continue to serve on a holdover basis. A vacancy shall be filled by an alternate member as determined by the remaining members of the Committee. The Committee shall designate one of its members to serve as secretary of the Committee.

e. If a land use board renders a decision that, in the judgment of the Public Advocate, is 1)

detrimental to the health, safety, quality of life or property values of residents, and 2) legally flawed, the Public Advocate is empowered to appeal such decision to an administrative agency, if applicable, or, in the case of a use variance, to the Township Council, or, in any appropriate case, to a court of competent jurisdiction.

f. Each land use board shall provide the Public Advocate and each member of the Residents' Advisory Committee, on a timely basis, with a digital copy of each development application submitted to such board. For each such development application, the secretary of the Committee shall record the opinion of each member of the Committee as to whether the proposed development is or is not likely to result in a detrimental impact on the health, safety, quality of life or property values of residents; and the secretary shall transmit those opinions to the Public Advocate.

g. The Public Advocate shall not intervene in any matter which, in the opinion of a majority of the full members of the Residents' Advisory Committee, is not likely to have a detrimental impact on the health, safety, quality of life or property values of residents.

h. The initial appropriation for the remaining portion of Fiscal Year 2023 shall be \$25,000. Thereafter, the Mayor and Township Council shall allocate sufficient funds to enable the Public Advocate to adequately and effectively represent the interests of the residents. The Public Advocate shall submit to the Department of Law, on not less than a monthly basis, invoices for work performed by the Public Advocate and by professionals retained by the Public Advocate.

BE IT FURTHER ORDAINED that this ordinance shall take effect following adoption and approval in a time and manner prescribed by law.