

**AGENDA  
MUNICIPAL COUNCIL  
COMBINED MEETING  
WEDNESDAY, DECEMBER 27, 2023  
6:00 p.m.**

1. Call to Order and Pledge of Allegiance.
2. Roll Call.
3. Adequate Notice of this meeting as required by the Open Public Meetings Act of 1975, has been provided by an Annual Notice sent to The Home News Tribune, The Star Ledger, The Sentinel and Desi Talk on December 1, 2022 and posted in the Main Lobby of the Municipal Complex on the same date.
4. **REVIEW OF MINUTES:**
  - a. Combined Meeting of November 13, 2023
5. **REPORTS FROM ALL COUNCIL COMMITTEES:**
6. **POINTS OF LIGHT**
7. **FROM THE BUSINESS ADMINISTRATOR:**
  - a. Resolution Awarding Contract/Purchase Order(S) To Various Vendors Through The Somerset County Cooperative Pricing System For The Purchase Of Traffic Control Signs, Supports, Hardware & Safety Devices (not to exceed \$285,000.00) (Resolution R.735-122023)
  - b. Resolution Authorizing a Contract Extension with Unicorn HRO during the transition to the new Payroll/HR System (\$104,672.49) (Resolution R.748-122023)
8. **FROM THE DEPARTMENT OF FINANCE:**
  - a. Report of Disbursements through December 21, 2023 (Resolution R.730-122023)
  - b. Resolution authorizing refund in the amount of \$352,164.01 for redemption of tax sale certificates (Resolution R.731-122023)
  - c. Resolution authorizing refund for Tax Overpayments totaling \$7,116.76 (Resolution R.732-122023)
  - d. Resolution authorizing cancelation and refund of taxes for Exempted Disabled Veteran (Resolution R.733-122023)
  - e. 2024 Debt Service Budget (Resolution R.734-122023)
  - f. Resolution authorizing the Transfer of fund in the Calendar Year 2023 Current Fund Appropriations pursuant to N.J.S.A. 40A:4-59. (Resolution R.749-122023)

9. **FROM THE DEPARTMENT OF PLANNING AND ENGINEERING:**
  - a. This resolution provides for Township Acceptance of the constructed improvements under Public Bid No. 22-31-01: 2021 ROADWAY IMPROVEMENTS TO KILMER ROAD and authorizes FINAL CONTRACT PAYMENT including final retainage totaling in the amount of \$10,038.65 and close-out of the construction project. (Resolution R.736-122023)
  - b. This Resolution Increases the Permissible Expenditures for the Professional Services Contract Awarded to Bignell Planning Consultants, Inc. for the Director/Administrative Officer for the Department Of Engineering for February 1, 2023 – December 31, 2023 (\$21,650.00)(Resolution R.737-122023)
  - c. Resolution Release of Performance Guarantee to Old Republic Insurance Company, P.O. Box 789, Greensburg, PA 15601, for 32 Kathleen Place, Application SIP 22-031.(Resolution R.738-122023)
  - d. Resolution Refunding Cash Performance – Receipt of Maintenance Bond, to Federal Business Centers, having an address at 300 Raritan Center Parkway, Edison, NJ 08837, for 1115-1195 King Georges Post Road (1145 King Georges Post Road). Application # P27-2019 in Account # CP200715FE, Subaccount # 68392425.(Resolution R.739-122023)
10. **FROM THE DEPARTMENT OF PUBLIC WORKS:**
  - a. Resolutions to release Street Opening Escrows (4) (R.740-122023 thru R.743-122023)
  - b. Resolution Authorizing The Award Of Contract/Purchase Order To Bayshore for the Recycling of The Township’s Recyclables (\$670,000.00) (Resolution R.744-122023)
11. **FROM THE DEPARTMENT OF RECREATION:**
  - a. Resolution setting Hut/Food Truck space rental fees for the Lunar New Year Celebration.(Resolution R.747-122023)
  - b. Resolution setting Hut/Food and Parking rental fees for the EID Celebration. (Resolution R.751-122023)
12. **FROM THE CHIEF OF FIRE:**
  - a. Approval of Volunteer Fire Fighter
  - b. Resolution Awarding Contract/Purchase Order to Gentilini Motors/Chevrolet For Two Chevrolet Tahoe’s For The Fire Dept.(\$114,542.00)(Resolution R.745-122023)
13. **FROM THE CHIEF OF POLICE:**
  - a. Resolution Awarding Contract/Purchase Order to Hertrich Fleet Services Inc., for (4) Chevrolet Malibu’s (\$96,310.80) (Resolution R.746-122023)

14. **FROM THE TOWNSHIP CLERK:**
- a. Resolution appointing Shivam Chhabra, Member of the Zoning Board (R.750-122023)
  - b. Resolution regarding the Annual Report of Audit for year ending December 31, 2022 (Resolution R.752-122023)

15. **FROM THE COUNCIL MEMBER TO THE PLANNING BOARD:**

16. **UNFINISHED BUSINESS:  
ORDINANCES FOR FURTHER CONSIDERATION, PUBLIC HEARING,  
AND FINAL ADOPTION:**

**O.2197-2023**            **AN ORDINANCE ESTABLISHING THE NOT-TO-EXCEED SALARIES OF CERTAIN OFFICERS, DEPARTMENT HEADS AND EMPLOYEES OF THE TOWNSHIP.**

**O.2199-2023**            **AN ORDINANCE AMENDING CHAPTER 37, "ZONING," BY CREATING A NEW §37-13A – R-C ZONE**

**O.2200-2023**            **AN ORDINANCE AMENDING CHAPTER 37, ZONING, BY AMENDING SUBSECTION §37-3.1 WORD USAGE, "DEFINITION"**

17. **DISCUSSION ITEMS:**

**Council President Poyner**

- a. None

**Councilmember Brescher**

- a. None

**Councilmember Coyle**

- a. None

**Councilmember Harris**

- a. None

**Councilmember Patel**

- a. None

**Councilmember Patil**

a. None

**Councilmember Ship-Freeman**

a. None

18. **RESOLUTIONS OF RECOGNITION:**

Resolution R.726-122023 – Christian Foster Eagle Scout

Resolution R.727-122023 – Joshua Oliveria Eagle Scout

Resolution R.728-122023 – Hany Ghazy Eagle Scout

Resolution R.729-122023 – Dora Ramos

19. **APPROVAL OF MINUTES:**

a. Combined Meeting of November 13, 2023

20. **APPROVAL OF VOLUNTEER FIREFIGHTER:**

Raritan Engine Co. #1

Jonathan A. Barrese

21. **COUNCIL PRESIDENT'S REMARKS**

22. **UNFINISHED BUSINESS:**

**ORDINANCES FOR FURTHER CONSIDERATION, PUBLIC HEARING,  
AND FINAL ADOPTION:**

**O.2197-2023            AN ORDINANCE ESTABLISHING THE NOT-TO-  
EXCEED SALARIES OF CERTAIN OFFICERS,  
DEPARTMENT HEADS AND EMPLOYEES OF THE  
TOWNSHIP.**

**O.2199-2023            AN ORDINANCE AMENDING CHAPTER 37,  
“ZONING,” BY CREATING A NEW §37-13A – R-C  
ZONE**

**O.2200-2023            AN ORDINANCE AMENDING CHAPTER 37,  
ZONING, BY AMENDING SUBSECTION §37-3.1  
WORD USAGE, “DEFINITION”**

23. **PUBLIC COMMENT ON THE RESOLUTIONS**

24. **PROPOSED RESOLUTIONS**

Copies of these Resolutions are available for review only and are posted in the Council Chambers. Anyone desiring a copy may contact the Township Clerk after the meeting.

### **Consent Agenda**

- R.730-122023 Resolution approving disbursements for the period ending, December 21, 2023.
- R.731-122023 Resolution authorizing refund in the amount of \$352,164.01 for redemption of tax sale certificates.
- R.732-122023 Resolution authorizing refund of tax overpayments, totaling \$7,116.76.
- R.733-122023 Resolution authorizing cancelation and refund of taxes for Exempted Disabled Veteran
- R.734-122023 2024 Debt Service Budget
- R.735-122023 Resolution Awarding Contract/Purchase Order(S) to Various Vendors Through The Somerset County Cooperative Pricing System For The Purchase Of Traffic Control Signs, Supports, Hardware & Safety Devices in an amount not to exceed \$285,000.00.
- R.736-122023 This resolution provides for Township Acceptance of the constructed improvements under Public Bid No. 22-31-01: 2021 ROADWAY IMPROVEMENTS TO KILMER ROAD and authorizes FINAL CONTRACT PAYMENT including final retainage totaling in the amount of \$10,038.65 and close-out of the construction project.
- R.737-122023 This Resolution Increases the Permissible Expenditures for the Professional Services Contract Awarded to Bignell Planning Consultants, Inc. for the Director/Administrative Officer for the Department of Engineering for February 1, 2023 – December 31, 2023 in the amount of \$21,650.00.
- R.738-122023 Resolution Release of Performance Guarantee to Old Republic Insurance Company, P.O. Box 789, Greensburg, PA 15601, for 32 Kathleen Place, Application SIP 22-031
- R.739-122023 Resolution Refunding Cash Performance – Receipt of Maintenance Bond, to Federal Business Centers, having an address at 300 Raritan Center Parkway, Edison, NJ 08837, for 1115-1195 King Georges Post Road (1145 King Georges Post Road). Application # P27-2019 in Account #CP200715FE, Subaccount # 68392425.
- R.740-122023 Resolution to release Street Opening Escrow for Permit #DEV-23-0679 for Block 355. Lot 15.01m aka 10 Claremont Ave., in the amount of \$900.00.
- R.741-122023 Resolution to release Street Opening Escrow for Permit #DEV-23-0580 for Block 1003, Lot 11, aka 2 Ramsey Road in the amount of \$13,760.00.

- R.742-122023 Resolution to release Street Opening Escrow for Permit #DEV-23-0594 for Block 1021, Lot 15 aka 38 Homestead Road, in the amount of \$6,200.00.
- R.743-122023 Resolution to release Street Opening Escrow for Permit #DEV-23-0674 for Block 198.11, Lot 5 aka 80 Rodak Circle in the amount of \$2,200.00.
- R.744-122023 Resolution Authorizing the Award of Contract/Purchase Order to Bayshore for the Recycling of The Township's Recyclables \$670,000.00
- R.745-12202 Resolution Awarding Contract/Purchase Order to Gentilini Motors/Chevrolet for Two Chevrolet Tahoe's for The Fire Dept. in the amount of \$114,542.00.
- R.746-122023 Resolution Awarding Contract/Purchase Order to Hertrich Fleet Services Inc., for (4) Chevrolet Malibu's in the amount of \$96,310.80.
- R.747-122023 Resolution setting Hut/Food Truck space rental fees for the Lunar New Year Celebration.
- R.748-122023 Resolution Authorizing a Contract Extension with Unicorn HRO during the transition to the new Payroll/HR System (\$104,672.49).
- R.749-122023 Resolution authorizing the Transfer of fund in the Calendar Year 2023 Current Fund Appropriations pursuant to N.J.S.A. 40A:4-59.
- R.750-122023 Resolution appointing Shivam Chhabra, Member of the Zoning Board, term to expire December 31, 2026.
- R.751-122023 Resolution setting Hut/Food and Parking rental fees for the EID.
- R.752-122023 Resolution regarding the Annual Report of Audit for year ending December 31, 2022 Celebration.

25. **ORAL PETITIONS AND REMARKS**

26. **ADJOURNMENT**

**RESOLUTION R.730-122023**

APPROVAL OF DISBURSEMENT OF FUNDS BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF EDISON FOR THE PERIOD ENDING DECEMBER 20, 2023.

**WHEREAS**, the Director of Finance of the Township of Edison has transmitted to the Township Council a Report of Disbursements made through, December 20, 2023.

<b>FUND</b>	<b>AMOUNT</b>
Current	\$20,550,651.78
Affordable Housing	0.00
Capital	10,652.36
Cash Performance	0.00
CDBG	7,631.62
Developers Escrow	10,899.59
Dog (Animal Control)	4,542.25
Federal Forfeited	0.00
Employee Tax	0.00
Grant Funds	0.00
Law Enforcement	0.00
Open Space	0.00
Park Improvements	0.00
Payroll Deduction	0.00
Sanitation Fund	385,209.22
Self-Insurance	0.00
Sewer Utility	59,022.59
Street Opening	0.00
Tax Sale Redemption	0.00
Tree Fund	0.00
Tree Planting	4,050.00
Trust	2,923,879.20
Edison Water Utility	529,691.48
Edison Landfill Closure Trust	0.00
<b>TOTAL</b>	<b>\$24,486,230.09</b>

/s/ Lina Vallejo  
Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the above-referenced disbursements report is hereby approved.

**RESOLUTION R.731-122023**

**Authorizing refund for redemption of tax sale certificates**

**WHEREAS**, the Tax Collector of the Township of Edison, Donna Bobik, reports and advises that at various sales of land for delinquent taxes held by the Edison Township Collector of Taxes, Middlesex County, New Jersey, the attached listing of tax sale certificates were sold; and

**WHEREAS**, the Tax Collector further reports that the said tax sale certificates have been redeemed thereof, and further advises that the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption.

**NOW THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison, that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing, totaling **\$352,164.01**.



**RESOLUTION R.732-122023**

**Authorizing refund for tax overpayments**

**WHEREAS**, the Tax Collector of the Township of Edison, Donna Bobik, reports and advises that on various properties located within the Township of Edison, overpayments of real estate taxes have been made due to erroneous or duplicate payments, and

**WHEREAS**, applications have been made to the Tax Collector for refunds of the said overpayments, and the Tax Collector advises that the requesters are entitled to refunds as provided the attached listing; and

**NOW THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison that the appropriate official of the Township is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing totaling **\$7,116.76**.

**RESOLUTION R.733-122023**

**Authorizing Cancellation and Refund of Taxes for Exempted Disabled Veteran**

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.30, the dwelling of a disabled veteran shall be exempt from real property taxes; and

**WHEREAS**, Attached listing includes veterans who have been determined to have suffered a 100% service-related disability, with the determination of said disability being retroactive to the indicated effective date; and their respective owned properties, identified with their block, lot and qualifier, were already billed for indicated tax year; and

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.32, the governing body of a municipality may cancel by resolution taxes due on a property which would have been exempt had the claim been made at the time they were due; and

**WHEREAS**, as permitted by N.J.S.A. 54:4-3.32, Township Code Section 5-7(d) also authorizes the return of property taxes for the current year and prior year but not greater than for a twenty-four (24) month period in the aggregate, or, should the Veteran's Administration determine that a veteran's disability date is greater than twenty-four (24) months from the date the applicant submits his/her application with the Tax Assessor's office, the Township will only be obligated to return taxes for a period of no greater than twenty-four (24) months from receipt of a completed application to the Tax Assessor; and

**WHEREAS**, pursuant to Township Code Section 5-7(d) the listed applicants are also due a refund of property taxes paid from the effective date of the determination; and the Tax Collector has reviewed the applications, approvals and taxes paid and recommends that the listed applicants are entitled to receive refund of paid taxes in the amount indicated on the attached list.

**NOW THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, that the aforementioned recitals are incorporated herein as though fully set forth at length.

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Edison that property taxes due and assessed as specified on the attached list be cancelled for the indicated quarters, tax years and amounts, and also refunded for the municipal property taxes already paid from the effective date; and

**BE IT FURTHER RESOLVED**, by the Municipal Council of the Township of Edison that the appropriate official of the Township is hereby authorized to draw checks to the noted disabled parties for the taxes already paid during the applicable exemption periods set forth and for the amount specified in the attached list totaling **\$32,983.00**.

**RESOLUTION R.734-122023**

**WHEREAS**, N.J.S. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year, and

**WHEREAS**, the date of this resolution is subsequent to that date, and

**WHEREAS**, principal and interest will be due on various dates from January 1, 2024 to December 31, 2024, inclusive, on sundry bonds & notes issued and outstanding,

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Edison, in the County of Middlesex, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2024 to December 31, 2024 inclusive:

	<b><u>2024</u></b>
<b>Debt Service - Current Fund</b>	
Bond Principal	\$4,491,257.79
Bond Interest	\$2,034,978.84
Bond Anticipation Note Interest	\$1,271,250.00
Special Emergency Note Principal	\$1,370,055.54
Special Emergency Note Interest	\$224,244.68
NJ Environmental Infrastructure Trust	\$47,150.57
<b>Total</b>	<b><u>\$9,438,937.42</u></b>
<b>Debt Service - Sewer Utility Fund</b>	
Bond Principal	\$665,290.82
Bond Interest	\$243,168.52
<b>Total</b>	<b><u>\$908,459.34</u></b>
<b>Debt Service - Water Utility Fund</b>	
Bond Principal	\$328,451.40
Bond Interest	\$186,136.24
Bond Anticipation Note Interest	\$303,625.00
<b>Total</b>	<b><u>\$818,212.64</u></b>

**RESOLUTION R.735-122023**

**RESOLUTION AWARDING CONTRACT/PURCHASE ORDER(S) TO VARIOUS VENDORS THROUGH THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM FOR THE PURCHASE OF TRAFFIC CONTROL SIGNS, SUPPORTS, HARDWARE & SAFETY DEVICES**

**WHEREAS**, there is a need to purchase various traffic control signs, supports, hardware and safety devices for the Township of Edison; and

**WHEREAS**, N.J.S.A. 40A:11-11 et seq., authorizes contracting units to establish a cooperative pricing system and to enter into cooperative pricing agreements for its administration; and

**WHEREAS**, the County of Somerset hereinafter referred to as the “Lead Agency” has offered voluntary participation in a cooperative pricing system for the purchase of goods and services; and

**WHEREAS**, the Township of Edison is a member of the Somerset County Cooperative Pricing System #2-SOCCP; and

**WHEREAS**, various vendors as listed below have been awarded Contract #CC-0099-22 Traffic Control Signs, Supports, Hardware & Safety Devices through this cooperative pricing system:

- Gold Type Business Machines, Inc.
- National Highway Products, Inc.
- TAPCO Traffic & Parking Control Co., Inc.; and

**WHEREAS**, the total not to exceed amount of \$285,000.00, cannot be encumbered at this time; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

**WHEREAS**, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

**WHEREAS**, the Township Council accepts Edison Township’s recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order(s) and any other necessary documents in the amount not to exceed \$285,000.00, with various vendors, with the approved Somerset County Cooperative Pricing System vendor through this resolution, which shall be subject to all the conditions applicable to the current Somerset County Cooperative Pricing System Contract as set forth above.
2. This contract is awarded pursuant to N.J.S.A. 40A:11-11 et seq.

**RESOLUTION R.736-122023**

**EXPLANATION:** This resolution provides for Township Acceptance of the constructed improvements under Public Bid No. 22-31-01: 2021 ROADWAY IMPROVEMENTS TO KILMER ROAD and authorizes FINAL CONTRACT PAYMENT including final retainage totaling in the amount of \$10,038.65 and close-out of the construction project.

**WHEREAS,** the Township of Edison advertised for a construction contract for Public Bid: 22-31-01: 2021 ROADWAY IMPROVEMENTS TO KILMER ROAD, Township of Edison, Middlesex County, New Jersey; and

**WHEREAS;** P & A Construction, Inc. PO Box 28, Colonia, NJ 07067 was awarded a construction contract through resolution R.756-112022 in a contract amount not to exceed \$500,775.53 for the project; and

**WHEREAS;** the Township Engineer has reviewed the project and certifies the construction work has been completed, a two-year (2-year) maintenance bond, in an amount equal to 100% of the final as-built construction cost of \$458,567.58 for the project has been received.

**WHEREAS;** the Township Engineer recommends acceptance of the project, release of the performance bond and final payment including retainage be made to P&A Construction, Inc., PO Box 28, Colonia, NJ 07067, in an amount of \$10,038.65 for a total construction contract as-built cost of \$458,578.58.

**NOW, THEREFORE BE IT RESOLVED** by the Municipal Council of .the Township of Edison, Middlesex County, New Jersey that the project under Public Bid No 22-31-01: 2021 ROADWAY IMPROVEMENTS TO KILMER ROAD, is deemed accepted by the Township of Edison, New Jersey, the project subject to the provisions of the maintenance bond, and that the performance bond may be released and that final payment, including retainage, shall be made to P&A Construction Inc. PO Box 28, Colonia, NJ 07067, in the amount not to exceed \$500,775.53 for a total construction contract as built cost of \$458,567.58 and any unused funds be unencumbered.

**RESOLUTION R.737-122023**

**THIS RESOLUTION INCREASES THE PERMISSIBLE EXPENDITURES FOR THE PROFESSIONAL SERVICES CONTRACT AWARDED TO BIGNELL PLANNING CONSULTANTS, INC. FOR THE DIRECTOR/ADMINISTRATIVE OFFICER FOR THE DEPARTMENT OF ENGINEERING FOR FEBRUARY 1, 2023 – DECEMBER 31, 2023**

**WHEREAS**, BIGNELL PLANNING CONSULTANTS, INC., 424 Amboy Avenue, Suite 202, Woodbridge, NJ 07095 was awarded a Professional Services contract for Director/Administrative Officer for the Department of Engineering through Resolution R.105-022023 in the amount not to exceed \$130,000.00 for the period of February 1, 2023 – December 31, 2023; and

**WHEREAS**; additional approval is needed to increase permissible expenditures to BIGNELL PLANNING CONSULTANTS, INC. by a not to exceed amount of \$21,650.00 to pay for services rendered as well as additional anticipated services for the remainder of the year 2023; and

**WHEREAS**, all other terms and conditions of the original Resolution and contract shall remain in full force and effect; and

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, County of Middlesex, and State of New Jersey that Resolution R.105-022023 is hereby amended to provide additional funds in the not to exceed amount of \$21,650.00 for Director/Administrative Officer for the Department of Engineering services provided by BIGNELL PLANNING CONSULTANTS, INC. as described herein.

**RESOLUTION R.738-122023**

**EXPLANATION: Resolution Release of Performance Guarantee to Old Republic Insurance Company, P.O. Box 789, Greensburg, PA 15601, for 32 Kathleen Place, Application SIP 22-031.**

**WHEREAS,** Suresh Jay, having offices at 113 Forest Glen Drive, Highland Park, NJ 08904, posted a Performance Surety Bond # WFB 5944668 on July 22, 2022 of Old Republic Insurance Company, having an address at P.O. Box 789, Greensburg, PA 15601, in the amount of \$16,800.00, to guarantee the installation of improvements for the project known as 32 Kathleen Place located in Block 306 and Lot 28.01 and designated Application # SIP 22-031; and

**WHEREAS** a final inspection of the constructed improvements has been made, and the Township Engineer has determined that the project has been satisfactorily completed; and

**WHEREAS,** a certificate of occupancy was issued on September 7, 2023.

**NOW, THEREFORE, BE IT RESOLVED** BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Final Acceptance of the improvements be granted, and that the Performance Surety Bond # WFB 5944668 of Old Republic Insurance Company, in the amount of \$16,800.00 be released

**BE IT FURTHER RESOLVED,** that the Township Clerk be and is hereby authorized to release the Performance Surety Bond# WFB5944668 in the amount of \$16,800.00 to Old Republic Insurance Company, have an address at P.O. Box 789, Greensburg, PA 15601.

**RESOLUTION R.739-122023**

**EXPLANATION: Resolution Refunding Cash Performance – Receipt of Maintenance Bond, to Federal Business Centers, having an address at 300 Raritan Center Parkway, Edison, NJ 08837, for 1115-1195 King Georges Post Road (1145 King Georges Post Road). Application # P27-2019 in Account # CP200715FE, Subaccount # 68392425.**

**WHEREAS**, the Township Engineer advises that an inspection has been made of 1115-1195 King Georges Post Road (1145 King Georges Post Road), Block: 390.A Lot: 1.02 , and said inspection indicates all site improvements are complete and in accordance with Site Plan approval and Municipal Standards of the Township of Edison; and

**WHEREAS**, the Township Engineer is in receipt of Cash Maintenance Bond Check # 158007, of Wells Fargo Bank, dated May 10, 2020 in the amount of \$10,266.48 and posted by Federal Business Centers, having offices at 300 Raritan Center Parkway, Edison, NJ 08837, for 1115-1195 King Georges Post Road (1145 King Georges Post Road), to ensure the quality of construction and guarantee maintenance over a two (2) year period.

**WHEREAS**, the Township Engineer, recommends the release of the Cash Performance posted on July 14, 2020 in the amount of \$68,443.20, plus accrued interest, if applicable on deposit in account # CP200715FE, subaccount # 68392425 with the Township of Edison, principal being Federal Business Centers, having offices at 300 Raritan Center Parkway, Edison, NJ 08837, and acceptance of the subject improvements; and

**BE IT FURTHER RESOLVED** that the Director of Finance is hereby authorized to return the aforesaid Cash Performance in the amount of \$68,443.20 plus accrued interest, if applicable, on deposit in account # CP200715FE, subaccount # 68392425 to the applicant, Federal Business Centers, having an address at 300 Raritan Center Parkway, Edison, NJ 08837, Attention: Gina Wilson.



**RESOLUTION R.740-122023**

**RESOLUTION TO RELEASE STREET OPENING ESCROW**

**WHEREAS**, the Township Department of Public Works advises the following have deposited Escrow Funds for Street Opening Permits; and

**WHEREAS**, notification has been received stating that all work has been inspected and restored as per the requirements of the Road Opening Permit; and

**NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON**, that the Finance Department is hereby authorized to release Street Opening Escrow Funds, under reference number STO0000830, to the following:

**Permit Number: DEV-23-0679**

**Opening Location: 10 CLAREMONT AVE**

**Block/Lot: 355/15.01**

**Applicant's Name & Address:**

**AAA ALLSERVICE INC  
1606 RT-27  
EDISON, NJ 08817**

**Initial Deposit Date: 11/03/2023**

**Deposit Amount: \$900.00**

**Paid by & refunded to:**

**AAA ALLSERVICE INC  
1606 RT-27  
EDISON, NJ 08817**

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Edison forwards a certified true copy of the resolution to the Director of Finance.

**RESOLUTION R.741-122023**

**RESOLUTION TO RELEASE STREET OPENING ESCROW**

**WHEREAS**, the Township Department of Public Works advises the following have deposited Escrow Funds for Street Opening Permits; and

**WHEREAS**, notification has been received stating that all work has been inspected and restored as per the requirements of the Road Opening Permit; and

**NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON**, that the Finance Department is hereby authorized to release Street Opening Escrow Funds, under reference number STO0000744, to the following:

**Permit Number: DEV-23-0580**

**Opening Location: 2 RAMSEY RD**

**Block/Lot: 1003/11**

**Applicant's Name & Address:**

**PABLA BUILDERS LLC  
125 BERNARD ST  
CARTERET, NJ 07008**

**Initial Deposit Date: 02/21/2023**

**Deposit Amount: \$13,760.00**

**Paid by & refunded to:**

**PABLA BUILDERS LLC  
125 BERNARD ST  
CARTERET, NJ 07008**

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Edison forwards a certified true copy of the resolution to the Director of Finance.

**RESOLUTION R.742-122023**

**RESOLUTION TO RELEASE STREET OPENING ESCROW**

**WHEREAS**, the Township Department of Public Works advises the following have deposited Escrow Funds for Street Opening Permits; and

**WHEREAS**, notification has been received stating that all work has been inspected and restored as per the requirements of the Road Opening Permit; and

**NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON**, that the Finance Department is hereby authorized to release Street Opening Escrow Funds, under reference number STO0000757, to the following:

**Permit Number: DEV-23-0594**

**Opening Location: 38 HOMESTAED RD**

**Block/Lot: 1021/15**

**Applicant's Name & Address:**

**FRAMEWORK DEVELOPERS-DEVAN DALAL  
32 LONGVIEW DR  
HOLMDEL, NJ**

**Initial Deposit Date: 04/12/2023**

**Deposit Amount: \$6,200.00**

**Paid by & refunded to:**

**SHAIENDRA KUMAR SINGH & SUDHA SIGN  
38 HOMESTEAD RD  
EDISON, NJ 08820**

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Edison forwards a certified true copy of the resolution to the Director of Finance.

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**RESOLUTION R.744-122023**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT/PURCHASE ORDER TO  
BAYSHORE FOR THE RECYCLING OF THE TOWNSHIP'S RECYCLABLES**

**WHEREAS**, the Township of Edison has a need to recycle Edison's recyclable materials for the period of January 1, 2024 –December 31, 2024; and

**WHEREAS**, such services are exempt from public bidding pursuant to Local Public Contracts Law N.J.S.A. 40:11-5(s), and it has been decided that it is in the best interest to utilize BAYSHORE, 75 Crows Mill Road, PO BOX 290, Keasbey, NJ 08832; and

**WHEREAS**, the single stream tip fee will not exceed \$81.00 per ton, for a total yearly not to exceed price of \$610,000.00; and

**WHEREAS**, the Township of Edison will also dispose of asphalt and/or concrete with Bayshore in the total yearly amount not to exceed \$60,000.00; and

**WHEREAS**, prior to entering into a contract, the vendor will have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Edison in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, the total amount of the contract with BAYSHORE, 75 Crows Mill Road, PO BOX 290, Keasbey, NJ 08832 shall not exceed \$670,000.00 and cannot be encumbered at this time; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

**WHEREAS**, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order for \$670,000.00 with BAYSHORE, 75 Crows Mill Road, PO BOX 290, Keasbey, NJ 08832 for the recycling of Edison's recyclables as described herein.
2. This contract is awarded pursuant to N.J.S.A. 40:11-5(s).

**RESOLUTION R.745-122023**

**RESOLUTION AWARDING CONTRACT/PURCHASE ORDER TO GENTILINI  
MOTORS/CHEVROLET FOR TWO CHEVROLET TAHOE'S FOR THE FIRE DEPT.**

WHEREAS, there is a need to purchase two (2) 2024 or newer, new and unused, Chevrolet Tahoe  
PPV 4WD Police Packages with options for the Edison Fire Department; and

WHEREAS, N.J.S.A. 40A:11-11 et seq., authorizes contracting units to establish a  
Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its  
administration; and

WHEREAS, the Township of Edison is a member of the Cranford Police Cooperative Pricing  
System #47-CPCPS; and

WHEREAS, GENTILINI MOTORS/CHEVROLET, 500 John S Penn Blvd., Woodbine, NJ  
08270 has been awarded Item 6 under Contract No. 23-01: Police & Administrative Vehicles (2024 Model  
Year), through this Cooperative Pricing System for this purchase; and

WHEREAS, the total amount of this purchase shall not exceed \$114,542.00 as follows:

- \$56,821.00 for dark gray
- \$57,721.00 for victory red; and

WHEREAS, the Township Council accepts Edison Township's recommendations as described  
herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison,  
as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order and any  
other necessary documents, in the amount of \$114,542.00 with GENTILINI  
MOTORS/CHEVROLET, 500 John S Penn Blvd., Woodbine, NJ 08270, the approved  
Cranford Police Cooperative Pricing System vendor through this resolution, which shall be  
subject to all the conditions applicable to the current Cranford Police Cooperative Pricing  
System Contract as set forth above.
2. This contract is awarded pursuant to N.J.S.A. 40A:11-11 et seq.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that funds in the amount of **\$114,542.00** are available for the above as follows:

**Account No. 3-01-25-0265-001-051 - \$107,342.00**

**Account No. 3-01-25-0265-002-051 - \$7,200.00**

\_\_\_\_\_  
Officer

\_\_\_\_\_  
Lina Vallejo  
Chief Financial

**RESOLUTION R.746-122023**

**RESOLUTION AWARDING CONTRACT/PURCHASE ORDER TO HERTRICH FLEET SERVICES INC. FOR CHEVROLET MALIBU'S**

**WHEREAS**, there is a need to purchase four (4) 2024 or newer, new and unused, Chevrolet Malibu's with options for the Edison Police Department; and

**WHEREAS**, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

**WHEREAS**, HERTRICH FLEET SERVICES INC., 1427 Bay Rd, Milford, DE 19963 has been awarded State Contract Number 19-FLEET-00953 under T0099 Vehicle Sedans/Hatchbacks, SubCompact, Compact, MidSize, FullSize, Gasoline, Hybrid, Electric; and

**WHEREAS**, the total amount of this purchase shall not exceed \$96,310.80 (\$24,077.70 per vehicle); and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED** by the Township Council of the Township of Edison, as follows:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order in the amount not to exceed \$96,310.80 and any other necessary documents, with HERTRICH FLEET SERVICES INC., 1427 Bay Rd, Milford, DE 19963, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, number 19-FLEET-00953 under T0099.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that funds in the amount of **\$96,310.80** are available as follows:

- **\$14,016.00** in Account No. **G-02-23-0240-801-000**
- **\$82,294.80** in Account No. **3-01-26-0315-002-039**

\_\_\_\_\_  
Lina Vallejo  
Chief Financial Officer

\_\_\_\_\_  
Date

**RESOLUTION R.747-122023**

**RESOLUTION SETTING HUT/FOOD TRUCK SPACE RENTAL FEES FOR THE  
LUNAR NEW YEAR CELEBRATION**

**WHEREAS**, there exists an ordinance for the Township of Edison to set fees for the rental of huts and vendor spaces at Papaiani Park; and

**WHEREAS**, the Township of Edison will be hosting its annual Lunar New Year Celebration on Saturday, February 17, 2024; and

**WHEREAS**, the fees for this event are listed below:

**STANDARD HUTS: \$100.00**

**FOOD TRUCK SPACE: \$100.00**

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison that the vendor fees have been set for the Lunar New Year Celebration.



**RESOLUTION R.748-122023**

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH UNICORN  
HRO DURING THE TRANSITION TO THE NEW PAYROLL/HR SYSTEM**

**WHEREAS**, Resolution R.423-082018 authorized Contract No. 18-10-20 with Unicorn HRO, 2B Hanover Road, Florham Park, NJ 07932 which expired in September 2023; and

**WHEREAS**, Public Bid 23-10-20R for Human Resources and Payroll Information Database System was awarded to Primepoint under Resolution 537-092023 in September 2023; and

**WHEREAS**, an extension of the contract with Unicorn is needed during the payroll/HR system transition to Primepoint in the total not to exceed amount of \$104,672.49; and

**WHEREAS**, these charges will include \$21,972.49 for November invoice, \$67,700.00 for December and end of year services and \$15,000.00 for three months of Historical Access; and

**WHEREAS**, compensation for the November invoice in amount of \$21,972.49 and up to \$22,000.00 of the December services shall be paid by Provident bank on behalf of the Township; and

**WHEREAS**, the balance of the charges will be charged to the Payroll – Other Contractual Items account No. 3-01-20-0130-003-029; and

**WHEREAS**, the extension period shall be in effect until March 2024 or until transition and need for historical data is complete; and

**WHEREAS**, the Township Council accepts Edison Township's recommendations as described herein.

**NOW, THEREFORE, IT IS RESOLVED**, by the Township Council of the Township of Edison, that the contract extension with Unicorn is hereby authorized in the amount Not to Exceed \$104,672.49 as stated herein.



**RESOLUTION R.750-122023**

**WHEREAS**, it is the duty of the Municipal Council to appoint Member to the Zoning Board of Adjustment; and

**WHEREAS**, the Municipal Council has selected Shivam Chhabra to said Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison, Middlesex County, New Jersey, that, Shivam Chhabra, 9 Terry Avenue, Edison, NJ 08820 be and he is hereby appointed as a Member of the Zoning Board of Adjustment, said term to expire December 31, 2026.

**RESOLUTION R.751-122023**

**RESOLUTION SETTING HUT/FOOD TRUCK SPACE RENTAL FEES FOR THE  
EID CELEBRATION**

**WHEREAS**, there exists an ordinance for the Township of Edison to set fees for the rental of huts and vendor spaces at Papaiani Park; and

**WHEREAS**, the Township of Edison will be hosting its annual EID Celebration on Saturday, April 20, 2024 and Rain date of April 27, 2024; and

**WHEREAS**, the fees for this event are listed below:

**STANDARD HUTS: \$100.00**

**FOOD TRUCK VENDORS: \$100.00**

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Township of Edison that the vendor fees have been set for the EID Celebration.

## **RESOLUTION R.752-122023**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, The Annual Report of Audit for the year ending December 31, 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the Governing Body; and

**WHEREAS**, The Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, The Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled:

### **GENERAL COMMENTS**

### **RECOMMENDATIONS**

**WHEREAS**, the Members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

### **GENERAL COMMENTS**

### **RECOMMENDATIONS**

as evidenced by the group affidavit form of the Governing Body; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB52 - to wit:

**R.S. 52:27BB-52** - “A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Township of Edison, hereby states that is has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.